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Office of the Secretary-General

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<table>
<thead>
<tr>
<th><strong>Financing Instruments and International Cooperation</strong></th>
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</thead>
</table>
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**Head of Division**  
**Job description (Head of Division):** DCCD being without similar predecessors in the COM or GSC, the HoD had to start from the scratch designing and building this new unit in 2011, including the recruitment of 2 assistants and 8 ADs. This process had to reflect in particular the key requirements of supporting the MD Marinaki, DSG Popowski and COO O’Sullivan in: establishing an efficient interface for Commission services, and in particular DEVCO when dealing with EU development policy as part of EUs external relations; ensuring a well coordinated implementation of the EEA Council decision, in close cooperation with COM services as well as MS, notably in the domain of programming development related instruments, allocation setting and in particular joint programming between the EU and MS; organizing appropriate EEA consultation and contribution to the MFF 2014-20, with particular emphasis on DCI and EDF. Contributing to Commission initiatives (notably communications on MFF, Agenda for Change, Budget Support, Busan) and coordinating EEA input accordingly, from the regional MDs as well as the thematic and multilateral MDs; ensuring sound preparation of FACDEV, including EEA representation at WG level (CODEV), coordination with rotating PRES, GSC and COM services; ensuring sound preparation of HRVP’s interventions in EP/DEVE and other development related political fora.  
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<table>
<thead>
<tr>
<th>Region</th>
<th>Head of Division</th>
<th>Mission</th>
</tr>
</thead>
<tbody>
<tr>
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Regional Affairs

Ms Birgit LOESER
Head of Division
Develop the concept of the European Neighbourhood Policy and the instruments used in its implementation. Ensure a regular reporting on the ENP and the provision of timely information on all aspects of the policy. Coordinate the programming of the European Neighbourhood and Partnership Instrument and contacts with International Financial Institutions and other donors.
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Middle East and North Africa

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Principal Adviser

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Dir DMD — Deputy Managing Director

Ms Rosamaria GILI
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Middle East — Egypt, Syria, Lebanon and Jordan

Mr Alessio CAPPELLANI
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Maghreb

Mr Colin STEINBACH
Head of Division (Acting)
Déterminer et mettre au point les politiques à mener pour les pays du Maghreb (Maroc, Algérie, Tunisie, Libye) dans le contexte de la Politique Européenne de Voisinage et de l’Union pour la Méditerranée et indiquer la direction générale à suivre pour la mise en œuvre des activités au sein de l’unité MAGHREB sur la base du programme de travail du SEAE.
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Arabian Peninsula and Iraq

Ms Anna-
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Service of Deputy Secretary General CSDP and crisis response

**Peace, Security and Defence**

**Ms Benedikta VON SEHERR-THOSS**  
Managing Director  
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Support the Managing Director and the Chair of the Political and Security Committee in policy development concerning the implementation of security and defence aspects of the Global Strategy, CSDP military missions and operations, defence capability development and partnerships (incl EU-NATO) and CSDP training.  
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**Mr Gábor TÓTHI**  
Chair of the Committee for Civilian Aspects of Crisis management (CIVCOM)  
Support the Managing Director and the Chair of the Political and Security Committee on all aspects related to civilian crisis management and conflict prevention and ensures that the Committee’s views are taken into account in relevant EEAS policy formulation.  
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**European Security and Defence College**

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**Dir PCM — Peace, Partnerships and Crisis Management**

**Mr Cosmin DOBRAN**  
Director  
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**Integrated Approach for Peace and Security**

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**Knowledge management**

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**P3S Secretariat/SAHEL**

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**Peace, Security and Defence Partnerships**

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Strategic Planning for Crisis Management

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Dir SECDEFPOL — Security and Defence Policy

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Strategy, Coordination and Policy

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Defence

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Civilian CSDP

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Hybrid Threats & Cyber

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Hybrid Threats

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Cyber Security

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Network of EU CT — Security Experts

Ms Nadia COSTANTINI
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Disarmament, Non-proliferation and Arms Export Control

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Head of the Security Policy Unit
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- To ensure the working of the Working Group for Global Disarmament and Arms Control (CODUN)
as Chair
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Mr Michal KARCZMARZ
Chair of the Council’s Working Group on Conventional Arms Export (COARM)
Coordinate European arms export control policies, based on the further convergence of the implementation of the relevant Common Position by Member States. Prepare the agenda of the Working Group on Conventional Arms Export (COARM), in close cooperation with the EEAS, the Commission, the Council and the Member States. Conduct the meetings of the Working Group, and ensure the appropriate follow-up of the issues discussed. Represent the EU externally in international fora regarding arms export control.
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Coordinator and Horizontal Affairs

Ms Mihaela MATEI
Head of Division
To lead and manage the Division in charge of Coordination and Horizontal Affairs by defining the expected results and ensuring its staff delivers the work required to implement the Division’s work programme in the context of the entity’s mission and objectives, while enabling the staff to develop their potential.

Planning and Conduct of Operations

Mr Kai Holst ANDERSEN
Head of Division
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Missions Personnel

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Missions Staffing Policy

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Missions Personnel Selection

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Missions Operational Support

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Ms Kristin DE PEYRON  
Director-General  
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Mr Francesco CALEPRICO  
Head of Division  
Diriger et gérer la Division, en définissant les résultats attendus et en veillant à ce que son personnel fournisse le travail requis pour mettre en œuvre le programme de travail de la Division dans le cadre de la mission et des objectifs de la Direction, tout en permettant au personnel de développer son potentiel.  
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Ms Francesca SALINAS  
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Ms Ulrike HAUER  
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Mr David Hallonsten  
Head of Division  
Préparer le budget du SEAE, assurer sa bonne exécution, veiller à la clôture comptable.  
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Mr Saverio ChindeMI  
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Mr Christian HAGELIN  
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Mr Bruno DUQUESNE  
Head of sector  
- Selection and recruitment of AST and AST/SC in HQ and Delegations — Interruption and end of career (resignation, retirement, leave on personal grounds, invalidity) for Officials and Temporary Agents  
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- Head of "Contract Agents" sector — Coordination of the Sector and development of policies  
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EUROPEAN EXTERNAL ACTION SERVICE – 16/12/2023 – 17
Career

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Local Agents

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Local Agent Management — Team 1

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Local Agent Management — Team 2

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Support to Delegations

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Dir SCS — Security and Corporate Services

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Information and Document Management

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Public Procurement, Contracts and Finance

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Contracts

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