







# IMFC — Common Vocabulary

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# **Documentation**

# **Normative documentation**

- JH Joint Handbook for the presentation and drafting of acts subject to the Ordinary Legislative Procedure https://www.consilium.europa.eu/media/32619/joint-handbook-en-january-2018\_2018\_01\_25\_def.pdf
- JPG Joint Practical Guide for persons involved in the drafting of European Union legislation http://eur-lex.europa.eu/content/techleg/KB0213228ENN.pdf

# Informative documentation

• ISG - Interinstitutional Style Guide

http://publications.europa.eu/code/en/en-000100.htm

# List of document types

- annex
- Commission Staff Working Document
- communication
- corrigendum
- · Council briefing
- Council conclusions
- Council internal document
- Council position
- decision
- directive
- EC communication concerning Council position
- EC opinion on EP amendments
- EP consolidated text
- EP legislative resolution
- EP text adopted
- international agreement
- Legislative Financial Statement
- opinion
- proposal for a decision
- proposal for a directive
- proposal for a regulation
- regulation
- statement of Council's reasons

# List of document components

- acting entity
- addressee
- amendment column current
- amendment column proposed
- amendment column title
- amendment heading
- amendment position
- · amended document
- amendment
- amendment list
- article
- cell
- chapter
- citation
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- enacting terms
- EP legislature
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- introductory part
- issuer
- legal basis
- legend
- line of a legend
- logo
- note

- numbered paragraph
- numbering
- original language
- part
- place and date
- point
- preamble
- procedure identifier
- procedure stage
- proposing entity
- quotation
- recital
- reference
- row
- row header
- scientific formula
- section
- signatory
- signature
- subject
- subparagraph
- table
- table of contents
- text of the amendment
- text to be amended
- title
- title of the document
- type of document
- unnumbered paragraph
- version
- working comment

# Vocabulary

A concept may contain other concepts, textual content, graphical content or a mix thereof.

If a concept is concerned by a business rule, there is a link to the rule [BR\_nn].

# acting entity

#### **Definition**

Indicates the name of the acting entity or entities of a document.

# **Examples**

Figure 1. Regulation 32014R1384



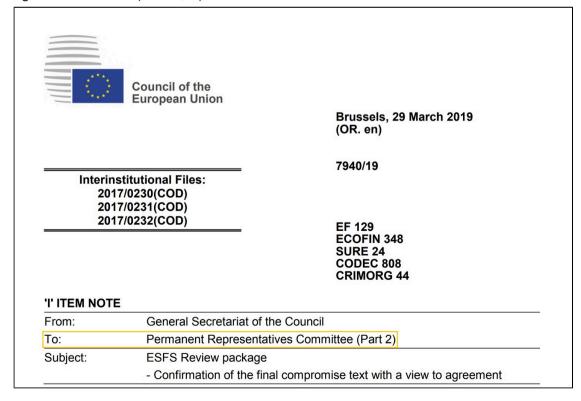
# addressee

#### **Definition**

Person(s) or entity(ies) to which the document is addressed.

# **Examples**

Figure 2. Council note (ST 7940/19)



# amended document

## **Definition**

In EP texts adopted, a document subject to amendment.

# **Examples**

Figure 3. P9\_TA(2019)0060

Amendment 1

Proposal for a directive Recital 4

Text proposed by the Commission

(4) Defence effort carried out for the implementation of a Union activity under

Amendment

(4) Defence effort carried out for the implementation of a Union activity under

# amendment

#### **Definition**

In EP texts adopted, the complete proposed modification made up of a reference to the type of document to be amended and the destination where it is to be applied, the current text and the proposed change.

# **Examples**

Figure 4. P9\_TA(2019)0060

# Amendment 1

Proposal for a directive Recital 4

Text proposed by the Commission

(4) Defence effort carried out for the implementation of a Union activity under the CSDP covers military missions *and operations*, activities of battlegroups, mutual assistance, permanent structured cooperation (PESCO) projects *and* 

Amendment

(4) Defence effort carried out for the implementation of a Union activity under the CSDP covers military missions, activities of battlegroups and of other multinational formations or structures established by Member States operating

# amendment column current

# **Definition**

In EP texts adopted, in an amendment displayed in columns, the left side presenting the current text.

Figure 5. P9 TA(2019)0060

#### Amendment 2

Proposal for a directive Recital 8

Text proposed by the Commission

(8) Similarly to the exemption for NATO defence effort, the exemption for the defence effort carried out for the implementation of a Union activity under the CSDP should be limited in scope. Only expenses incurred in respect of tasks directly linked to a defence effort should

#### Amendment

(8) Similarly to the exemption from VAT and excise duty for NATO defence effort, the exemptions for the defence effort carried out for the implementation of a Union activity under the CSDP should be limited in scope. The exemptions should apply only to situations where armed

# amendment column proposed

#### Definition

In EP texts adopted, in an amendment displayed in columns, the right side presenting the proposed amendment to the current text.

# **Examples**

Figure 6. P9\_TA(2019)0060

# Amendment 2

Proposal for a directive Recital 8

Text proposed by the Commission

(8) Similarly to the exemption for NATO defence effort, the exemption for the defence effort carried out for the implementation of a Union activity under the CSDP should be limited in scope. Only expenses incurred in respect of tasks directly linked to a defence effort should

#### Amendment

(8) Similarly to the exemption from VAT and excise duty for NATO defence effort, the exemptions for the defence effort carried out for the implementation of a Union activity under the CSDP should be limited in scope. The exemptions should apply only to situations where armed

# amendment column title

# Definition

In EP texts adopted, in an amendment displayed in columns, the title of the current column.

Figure 7. P9\_TA(2019)0060

Amendment 2

Proposal for a directive Recital 8

Text proposed by the Commission

(8) Similarly to the exemption for NATO defence effort, the exemption for VAT and excise duty for NATO defence

effort, the exemptions for the defence

# amendment heading

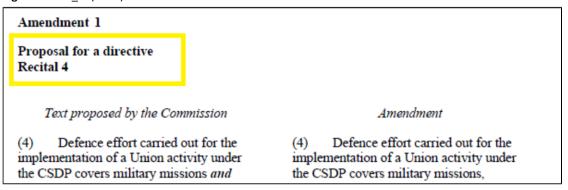
the defence effort carried out for the

#### **Definition**

In EP texts adopted, heading of an amendment. Usually contains the type of document being amended and the destination of the amendment.

# **Examples**

Figure 8. P9 TA(2019)0060

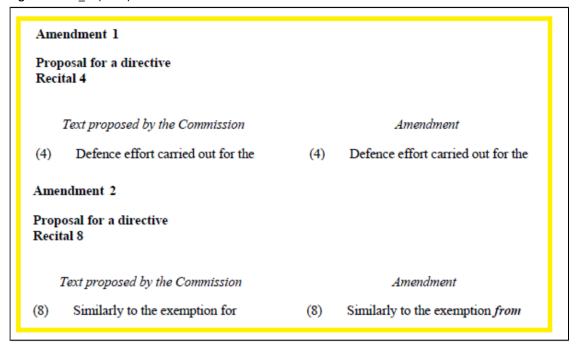


# amendment list

# **Definition**

In EP texts adopted, list of amendments.

Figure 9. P9\_TA(2019)0060



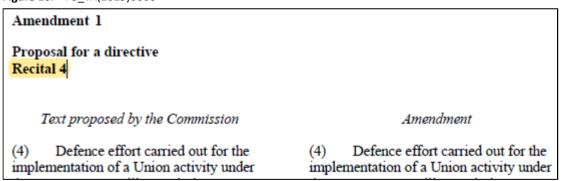
# amendment position

#### **Definition**

In EP texts adopted, target destination of the amendment in the amended document.

# **Examples**

Figure 10. P9 TA(2019)0060



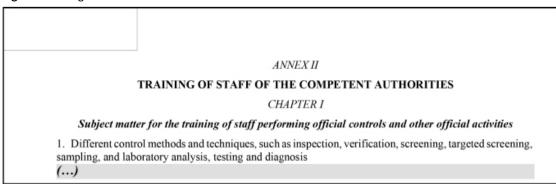
# annex

[BR\_8 BR\_19]

# Definition

Annexes in the strict sense are used to present material separately from the body of the enacting terms because they are voluminous or technical or both (JPG 22.1).

Figure 11. Regulation 32017R0625



# article

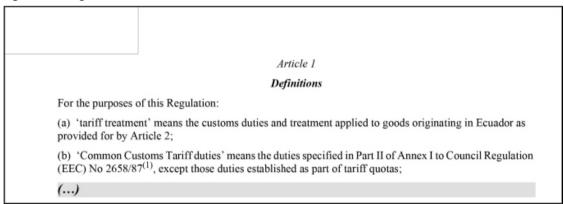
[BR\_1 BR\_2 BR\_3 BR\_13]

## **Definition**

Basic unit of the enacting terms of a legal act (JPG 15.4, table).

# **Examples**

Figure 12. Regulation 32014R1384



# cell

# **Definition**

Individual unit, within a table, used for displaying data.

#### **Examples**

This concept is not used in the current mark-up.

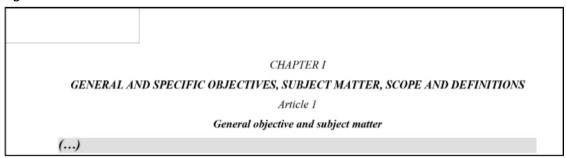
# chapter

[BR\_7]

#### **Definition**

Indicates a level of higher subdivisions of an act (JPG 15.4).

Figure 13. Decision 32013D1313



# citation

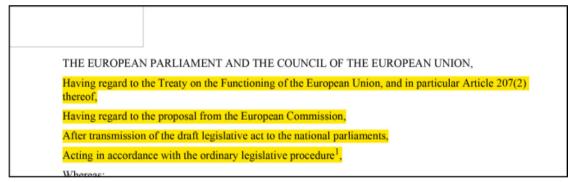
[BR\_12]

# **Definition**

Sets out the legal basis of an act or a main step in the procedure leading to its adoption (JPG 9).

# **Examples**

Figure 14. Regulation 32014R1384



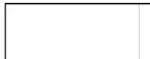
# closing part

[BR\_9]

# **Definition**

In a sentence including an enumeration of points or indents, the part following that enumeration.

Figure 15. Decision 32017D0684



#### Article 2

# Definitions

For the purposes of this Decision the following definitions apply:

- (1) 'intergovernmental agreement' means any legally binding agreement, regardless of its formal designation, between one or more Member States and one or more third countries, or between one or more Member States and an international organisation, which concerns:
  - (a) the purchase, trade, sale, transit, storage or supply of energy in or to at least one Member State; or
  - (b) the construction or operation of energy infrastructure with a physical connection to at least one Member State:

however, where such a legally binding agreement also covers issues other than those referred to in points (a) and (b), only the provisions relating to those points and the general provisions applicable to those energy-related provisions, are deemed to constitute an intergovernmental agreement;

# column

# **Definition**

Represents, in a table, a set of related data vertically.

# **Examples**

Figure 16. Regulation 32014R0223

			ANNEX II
A	nnual breakd	own of commitment	appropriation for 2014 to 2020 (in 2011 prices
2014	EUR	485 097 840	
2015	EUR	485 097 840	
2016	EUR	485 097 840	
2017	EUR	485 097 840	
2018	EUR	485 097 840	
2019	EUR	485 097 840	
2020	EUR	485 097 840	
Total	EUR	3 395 684 880	

# column header

#### **Definition**

Table cell used to indicate the subject of a column.

Figure 17. Annex IV to Directive 32017L2397

ANNEX IV  APPLICABLE REQUIREMENTS  Table A			
Subject matter, Article	Conformity requirements	Start of application	
Practical exami- nations, Article 17(4)	[CESNI]		
pproval of simu- ntors, Article 1(2)	[empty]	[empty]	
onditions of f registers, te 25(2)	[empty]	[empty]	

# **Commission Staff Working Document**

[BR\_23]

# **Definition**

Informative document, transmitted by the Commission to one or more European Union institutions, that does not require approval by the College of Commissioners.

# **Examples**

This concept is not used yet in the current example documents but will be used in future releases.

# communication

# **Definition**

Non-binding document of an entity providing information.

# **Examples**

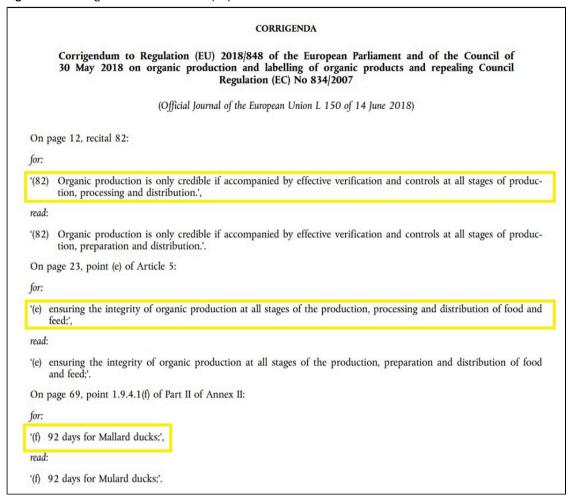
No example document for this document type selected yet.

# corrigendum

# **Definition**

A publication in the Official Journal or a document addressing errors in a legal act by presenting the corrections of those errors.

Figure 18. Corrigendum 32018R0848R(05)



# **Council briefing**

# **Definition**

Council internal document containing a compilation of information for the president/chair of a meeting held in the context of the work of the Council and its preparatory bodies, or of the European Council. It may contain talking points for the president/chair of the meeting.

# **Examples**

This concept is not used yet in the current example documents but will be used in future releases.

# **Council conclusions**

#### **Definition**

Document containing conclusions reached by the European Council or by the Council in one of its different configurations.

Figure 19. Council conclusions 52019XG0605(01) (as published in the OJ, with an annex)

# COUNCIL

Council conclusions on the implementation of the Council Recommendation on Upskilling
Pathways: New Opportunities for Adults

(2019/C 189/04)

# **Council internal document**

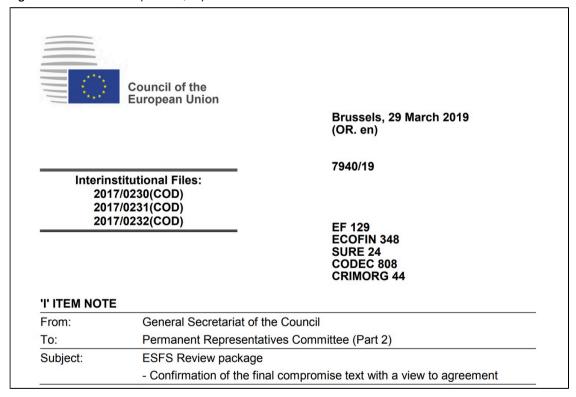
[BR 23]

#### **Definition**

Documents produced to support Council decision making process.

# **Examples**

**Figure 20.** Council note (ST 7940/19)



# **Council position**

# **Definition**

Council's position at first reading in the framework of the ordinary legislative procedure (Article 294(5) and (6) TFEU).

Figure 21. Council position 52013AG0008

# **COUNCIL**

# POSITION (EU) No 8/2013 OF THE COUNCIL AT FIRST READING

with a view to the adoption of a Decision of the European Parliament and of the Council providing macro-financial assistance to the Kyrgyz Republic

Adopted by the Council on 23 September 2013

(2013/C 309 E/01)

# date

#### **Definition**

Identifies a specific day in time.

#### **Examples**

Figure 22. Regulation 32014R1384

REGULATION (EU) No 1384/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of

#### 18 December 2014

on the tariff treatment for goods originating in Ecuador

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 207(2) thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Acting in accordance with the ordinary legislative procedure(1),

Whereas

# decision

# **Definition**

Legal act of the European Union described in the fourth paragraph of Article 288 TFEU.

Figure 23. Decision 32013D1313

#### DECISION No 1313/2013/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of

17 December 2013

#### on a Union Civil Protection Mechanism

(Text with EEA relevance)

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION.

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 196 thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Having regard to the opinion of the Committee of the Regions(1),

Acting in accordance with the ordinary legislative procedure,

Whereas:

(1) In view of the significant increase in the numbers and severity of natural and man-made disasters in recent years and in a situation where future disasters will be more extreme and more complex with far-reaching and longer-term consequences as a result, in particular, of climate change and the potential interaction between several natural and technological hazards, an integrated approach to disaster management is increasingly important. The European Union should promote solidarity and should support, complement, and facilitate the coordination of Member States' actions in the field of civil protection with a view to improving the effectiveness of systems for preventing, preparing for and responding to natural and man-made disasters.

(...)

# deletion

#### **Definition**

Text deleted from an existing text, either independently, or while replacing a part of a text.

# **Examples**

Figure 24. Council note (ST 12955/17)

For the purposes of point (b) of paragraph 1 this Regulation, the definition of 'interpersonal communications service' referred to in point (b) of paragraph 1 shall include services which enable interpersonal and interactive communication merely as a minor ancillary feature that is intrinsically linked to another service.

# direct applicability

# **Definition**

Corresponds, in regulations, to the special formula used after the final article as regards the binding and directly applicable nature.

Figure 25. Regulation 32014R1384

#### Article 7

#### Entry into force, application and expiry

This Regulation shall enter into force on the day following that of its publication in the Official Journal of the European Union.

It shall apply from 1 January 2015.

This Regulation shall expire six months after the Protocol of Accession enters into force or is applied provisionally, or on 31 December 2016, whichever occurs first. The Commission shall publish a notice in the Official Journal of the European Union in the event that this Regulation ceases to apply before 31 December 2016.

This Regulation shall be binding in its entirety and directly applicable in all Member States.

Done at Brussels, 18 December 2014.

For the European Parliament The President M. SCHULZ

Eartha Council The Drasidant C COZI

# directive

#### **Definition**

Legal act of the European Union specified in Article 288 TFEU.

# **Examples**

Figure 26. Directive 32015L0254

# DIRECTIVE (EU) 2015/254 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 11 February 2015

repealing Council Directive 93/5/EEC on assistance to the Commission and cooperation by the Member States in the scientific examination of questions relating to food

(Text with EEA relevance)

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 114 thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Having regard to the opinion of the European Economic and Social Committee(1),

Acting in accordance with the ordinary legislative procedure(2),

Whereas

(1) In the framework of the Regulatory Fitness and Performance Programme (REFIT), the Commission is committed to achieving a simple, clear, stable and predictable regulatory framework for businesses, workers and citizens.

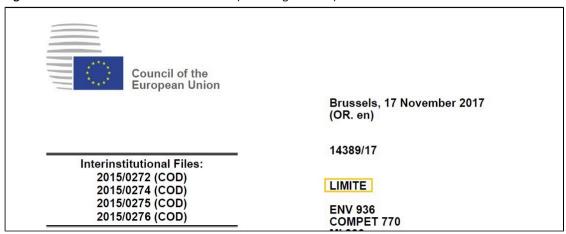
(...)

# distribution

#### **Definition**

Marking indicating the extent of distribution of a document.

Figure 27. Council note ST 14389 2017 INIT (excluding annexes)



# document category

# **Definition**

Element used to categorise a document.

# **Examples**

Figure 28. Council position ST 11703/1/13 REV1



# **EC communication concerning Council position**

[BR\_23]

# **Definition**

Document from the European Commission providing its position on the Council of the European Union's amendment(s) in the course of the Ordinary Legislative Procedure.

Figure 29. EC communication concerning Council position 52015PC0354



Brussels, 14.7.2015 COM(2015) 354 final

2014/0213 (COD)

# COMMUNICATION FROM THE COMMISSION TO THE EUROPEAN PARLIAMENT

pursuant to Article 294(6) of the Treaty on the Functioning of the European Union

concerning the

position of the Council on the adoption of a Regulation amending Regulation (EU) No 1343/2011 of the European Parliament and of the Council of 13 December 2011 on certain provisions for fishing in the GFCM (General Fisheries Commission for the Mediterranean) Agreement area

# **EC opinion on EP amendments**

# **Definition**

Document from the European Commission providing its position on the European Parliament's amendment(s) in the course of the Ordinary Legislative Procedure.

Figure 30. EC opinion on EP amendments 52011PC0179



# **EUROPEAN COMMISSION**

Brussels, 1.4.2011 COM(2011) 179 final

2010/0059 (COD)

# **OPINION OF THE COMMISSION**

pursuant to Article 294(7)(c) of the Treaty on the Functioning of the European Union, on the European Parliament's amendments to the Council's position regarding the proposal for a

# REGULATION OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL

amending Regulation (EC) No 1905/2006 establishing a financing instrument for development cooperation

# **EEA** relevance

# Definition

Indicates that the subject-matter of an act is governed by the Agreement on the European Economic Area (EEA) (JH A, p.1).

Figure 31. Decision 32013D1313

# DECISION No 1313/2013/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 17 December 2013

on a Union Civil Protection Mechanism

(Text with EEA relevance)

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 196 thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Having regard to the opinion of the Committee of the Regions1,

Acting in accordance with the ordinary legislative procedure,

Whereas:

(1) In view of the significant increase in the numbers and severity of natural and man-made disasters in recent years and in a situation where future disasters will be more extreme and more complex with far-reaching and longer-term consequences as a result, in particular, of climate change and the potential interaction between several natural and technological hazards, an integrated approach to disaster management is increasingly important. The European Union should promote solidarity and should support, complement, and facilitate the coordination of Member States' actions in the field of civil protection with a view to improving the effectiveness of systems for preventing, preparing for and responding to natural and man-made disasters.

# embedded document

# **Definition**

Document originating from another body than the acting entity, reproduced fully or partially with its specific layout.

#### **Examples**

This concept is not used yet in the current example documents but will be used in future releases.

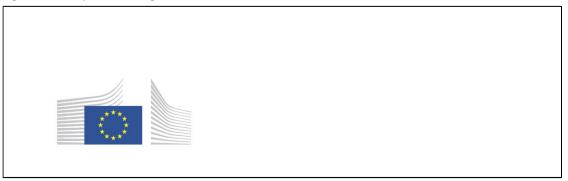
# emblem

# **Definition**

Graphical element identifying an entity.

# **Examples**

Figure 32. Proposal for a regulation 52016PC0818



# enacting formula

## **Definition**

Indicates the text between recitals and enacting terms.

# **Examples**

Figure 33. Regulation 32014R1384

# REGULATION (EU) No 1384/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of

18 December 2014

on the tariff treatment for goods originating in Ecuador

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 207(2) thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Acting in accordance with the ordinary legislative procedure<sup>1</sup>,

Whereas:

(11) This Regulation should be applied until six months after the entry into force or date of provisional application of the Protocol of Accession, and until 31 December 2016 at the latest,

HAVE ADOPTED THIS REGULATION:

# enacting terms

[BR\_13 BR\_14]

#### **Definition**

Operative part of the act.

# **Examples**

Figure 34. Regulation 32014R1384

Article 1

Definitions

For the purposes of this Regulation:

(a) 'tariff treatment' means the customs duties and treatment applied to goods originating in Ecuador as

(a) tariff treatment means the customs duties and treatment applied to goods originating in Ecuador as provided for by Article 2;

(b) 'Common Customs Tariff duties' means the duties specified in Part II of Annex I to Council Regulation (EEC) No 2658/87<sup>(1)</sup>, except those duties established as part of tariff quotas;

(...)

# **EP** consolidated text

# **Definition**

Consolidated version of European Parliament's position after first or second reading in the context of the ordinary legislative procedure.

Figure 35. Text adopted P8\_TA(2017)0110

P8 TC1-COD(2015)0268

Position of the European Parliament adopted at first reading on

5 April 2017

with a view to the adoption of Regulation (EU) 2017/... of the European Parliament and of the Council on the prospectus to be published when securities are offered to the public or admitted to trading on a regulated market, and repealing Directive 2003/71/EC

(As an agreement was reached between Parliament and Council, Parliament's position corresponds to the final legislative act, Regulation (EU) 2017/1129.)

(...)

# **EP** legislative resolution

[BR\_12 BR\_13]

#### **Definition**

European Parliament's position on a given draft legislative act.

# **Examples**

Figure 36. Text adopted P8\_TA-PROV(2017)0425

European Parliament legislative resolution of

14 November 2017

on the proposal for a directive of the European Parliament and of the Council on the recognition of professional qualifications in inland navigation and repealing Council Directive 96/50/EC and Council Directive 91/672/EEC

(COM(2016)0082 – C8-0061/2016 – 2016/0050(COD)) (Ordinary legislative procedure: first reading)

The European Parliament,

having regard to the Commission proposal to Parliament and the Council (COM(2016)0082),

(...)

# **EP legislature**

#### **Definition**

Indicates the European Parliament legislative term.

Figure 37. Text adopted P8\_TA-PROV(2017)0425

# European Parliament 2014-2019 TEXTS ADOPTED Provisional edition P8\_TA-PROV(2017)0425 Recognition of professional qualifications in inland navigation \*\*\*I

# **EP text adopted**

[BR 15 BR 16]

# **Definition**

Resolution adopted by the European Parliament giving its position in the context of a given procedure.

# **Examples**

Figure 38. Text adopted P8 TA-PROV(2017)0425



# explanatory memorandum

## **Definition**

Document which accompanies all Commission proposals submitted to the Council or to the European Parliament and the Council. It explains the context, justifications and foreseen impact of the Commission's proposal based on the different stages of the preparatory process.

## **Examples**

Figure 39. Proposal for a regulation 52016PC0818

#### EXPLANATORY MEMORANDUM

#### 1. CONTEXT OF THE PROPOSAL

#### · Reasons for and objectives of the proposal

This proposal aims to ensure legal consistency of Regulation (EC) No 1008/2008 with an international agreement.

Article 13 of Regulation 1008/2008 defines the conditions under which lease arrangements of aircraft registered in third countries, especially wet-lease, are allowed. The possibilities are exceptional circumstances, such as a lack of adequate aircraft on the Community market, and they should be strictly limited in time and fulfil safety standards equivalent to the safety rules of Community and national legislation.

The Air Transport Agreement (ATA) between the European Community and its Member States, of the one part, and the United States of America (US), of the other part ("the EU-US Air Transport Agreement") was signed on 25 and 30 April 2007 and amended by a Protocol of 24 June 2010. The ATA has been applied provisionally since 30 March 2008. The Amending Protocol has been applied provisionally as from 24 June 2010.

The ATA foresees an open wet-lease regime between the parties. In order to bring clarity and certainty to the air carriers, the Commission has recommended the Council to authorise it to negotiate a specific wet-lease agreement with the US, aiming at lifting the time restrictions.

The present proposal aims to adapt the EU regulation accordingly. It is therefore very restricted in scope and will only apply to Article 13(3)(b) of Regulation (EC) No 1008/2008. The other provisions of Article 13 (e.g. on safety standards and rights of the competent authority) will remain unchanged.

In the short term, the derogation from the limitations would be granted to the US which would be the first third Country with which the EU has a wet-lease agreement. Other third countries may line up in the future to seek similar derogations, but each request would be dealt with on a case by case basis and exemptions should be granted only when adequately justified.

Any direct or indirect impact will result from the wet-lease agreements themselves, not from the amendment of the regulation.

#### · Consistency with existing policy provisions in the policy area

The present initiative builds on the existing Union provisions dealing with air services as currently contained in Regulation (EC) No 1008/2008. It will also be consistent with the envisaged EU-US wet-lease agreement and EU-US ATA.

# · Consistency with other Union policies

This initiative is fully consistent with the 2014-2019 strategic objectives of the Commission with respect to the promotion of 'EU as a global actor' and 'Jobs and Growth'.

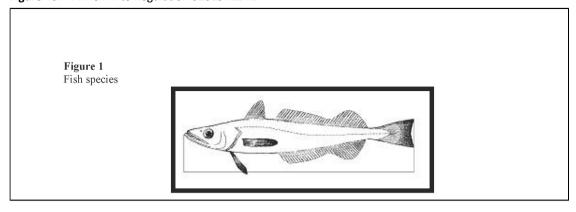
(...,

# figure

# **Definition**

Indicates an image supplemented by related text.

Figure 40. Annex IV to Regulation 32019R1241



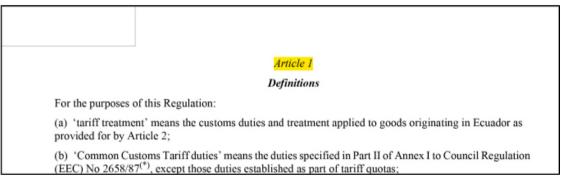
# heading

# **Definition**

Numbering, accompanied by a term, if any.

# **Examples**

Figure 41. Regulation 32014R1384



# image

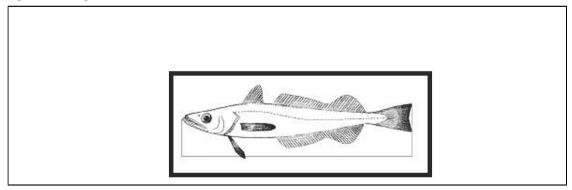
# Definition

Graphical element depicting an object which may contain alphanumeric data.

Note: Alphanumeric data contained in an image should always be editable.

# **Examples**

Figure 42. Regulation 32019R1241



# indent

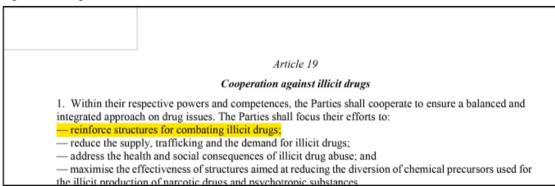
[BR\_4 BR\_5 BR\_17]

#### **Definition**

Indicates each element of an enumeration preceded by a dash.

## **Examples**

Figure 43. Regulation 32013R1380



# insertion

#### **Definition**

Text inserted or added to an existing text, either independently, or while replacing a part of a text.

# **Examples**

Figure 44. Council note (ST 12955/17)

For the purposes of point (b) of paragraph 1 this Regulation, the definition of 'interpersonal communications service' referred to in point (b) of paragraph 1 shall include services which enable interpersonal and interactive communication merely as a minor ancillary feature that is intrinsically linked to another service.

# international agreement

[BR\_10 BR\_11]

# **Definition**

Indicates agreements concluded by the European Union with third parties and agreements concluded jointly by the Member States and the European Union with third parties.

Figure 45. International agreement 22016A1203(03)

STRATEGIC PARTNERSHIP AGREEMENT between the European Union and its Member States, of the one part, and Canada, of the other part

#### PREAMBLE

THE EUROPEAN UNION, hereinafter referred to as 'the Union', and THE KINGDOM OF BELGIUM, THE REPUBLIC OF BULGARIA, THE CZECH REPUBLIC, THE KINGDOM OF DENMARK, THE FEDERAL REPUBLIC OF GERMANY, THE REPUBLIC OF ESTONIA, IRELAND, THE HELLENIC REPUBLIC, THE KINGDOM OF SPAIN, THE FRENCH REPUBLIC, THE REPUBLIC OF CROATIA, THE ITALIAN REPUBLIC, THE REPUBLIC OF CYPRUS, THE REPUBLIC OF LATVIA, THE REPUBLIC OF LITHUANIA, THE GRAND DUCHY OF LUXEMBOURG, HUNGARY, THE REPUBLIC OF MALTA, THE KINGDOM OF THE NETHERLANDS, THE REPUBLIC OF AUSTRIA, THE REPUBLIC OF POLAND, THE PORTUGUESE REPUBLIC, ROMANIA, THE REPUBLIC OF SLOVENIA, THE SLOVAK REPUBLIC, THE REPUBLIC OF FINLAND, THE KINGDOM OF SWEDEN, THE UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND, Contracting Parties to the Treaty on European Union and the Treaty on the Functioning of the European Union, hereinafter referred to as 'the Member States', of the one part, and CANADA, of the other part, hereinafter jointly referred to as 'the Parties',

(...)

# introduction to the recitals

#### **Definition**

Indicates the word 'whereas' at the beginning of the statement of the reasons (JPG 10.1).

# **Examples**

Figure 46. Regulation 32014R1384

Acting in accordance with the ordinary legislative procedure(\*),

#### Whereas

(1) Article 329 of the Trade Agreement between the European Union and its Member States, of the one part, and Colombia and Peru, of the other part<sup>(†)</sup> ('the Agreement') signed on 26 June 2012, provides for the possible accession to the Agreement of other Member Countries of the Andean Community.

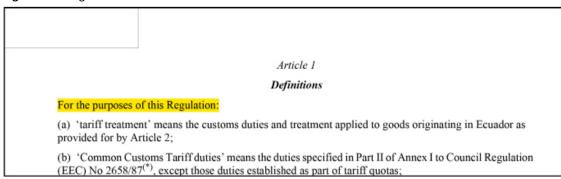
# introductory part

[BR 4]

# **Definition**

One or more sentences or phrases in the beginning of a paragraph, or of a subparagraph, or of a point, preceding an enumeration (of points or indents) and ending with a colon ':'.

Figure 47. Regulation 32014R1384



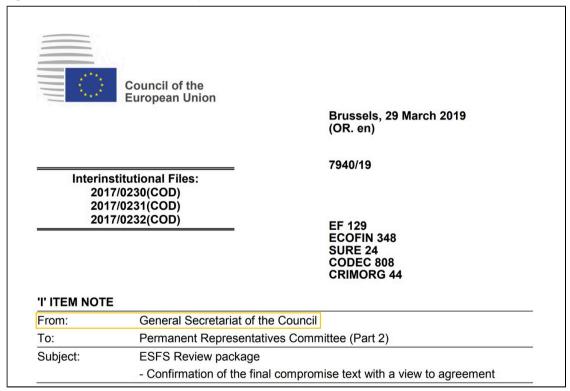
# issuer

# **Definition**

Person(s) or entity(ies) from which the document originates.

# **Examples**

Figure 48. Council note (ST 7940/19)



# legal basis

# Definition

Provision(s) which directly confer competence to adopt the act, whether preceded or not by a general reference to the Treaty/ies.

Figure 49. Regulation 32014R1384

# REGULATION (EU) No 1384/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of

#### 18 December 2014

on the tariff treatment for goods originating in Ecuador

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 207(2) thereof.

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Acting in accordance with the ordinary legislative procedure(\*),

Whereas:

(1) Article 329 of the Trade Agreement between the European Union and its Member States, of the one part, and Colombia and Peru, of the other part<sup>(†)</sup> ('the Agreement') signed on 26 June 2012, provides for the possible accession to the Agreement of other Member Countries of the Andean Community

# legend

#### **Definition**

Text detailing the meaning of the elements of an image, a table or a scientific formula it relates to.

# **Examples**

Figure 50. Regulation 32017R2395

(a) for exposures which are subject to risk weighting in accordance with Chapter 2 of Title II of Part Three, the amount (ABSA) calculated in accordance with the following formula:  $ABSA = (A2.SA + A4.SA - t) \cdot f$ 

where: A2,SA = the amount calculated in accordance with paragraph 2; A4,SA = the amount calculated in accordance with paragraph 4 based on the amounts calculated in accordance with paragraph 3; f = the applicable factor laid down in paragraph 6; t = increase of Common Equity Tier 1 capital that is due to tax deductibility of the amounts A2,SA and A4,SA;

# **Legislative Financial Statement**

[BR\_21 BR\_22 BR\_23]

## **Definition**

The Legislative Financial Statement provides an estimate of the budgetary impact of operations proposed by the Commission (e.g. in a legislative proposal), including administrative, management and support expenses. It also contains information which demonstrates that the method of implementation of those operations is consistent with the principles of sound financial management and cost-effectiveness and provides a payment schedule.

Figure 51. Legislative financial statement (proposal for a regulation) 52021PC0723

## LEGISLATIVE FINANCIAL STATEMENT FRAMEWORK OF THE PROPOSAL/INITIATIVE Title of the proposal/initiative Proposal for a Regulation of the European Parliament and of the Council establishing a European Single Access Point providing centralised access to publicly available information of relevance to financial services, capital markets and sustainability Policy area(s) concerned

1.2.

Policy area: Financial stability, financial services and capital markets union Activity: An economy that works for people

1.3. The proposal relates to

### line of a legend

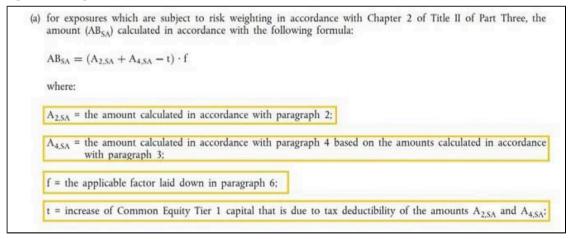
1. 1.1.

#### **Definition**

In a legend, a description of an individual element.

#### **Examples**

Figure 52. Regulation 32017R2395



## logo

#### **Definition**

Graphical element identifying an entity consisting of the emblem of the entity complemented by the name of the entity (author/proponent).

Figure 53. Proposal for a regulation 52016PC0818



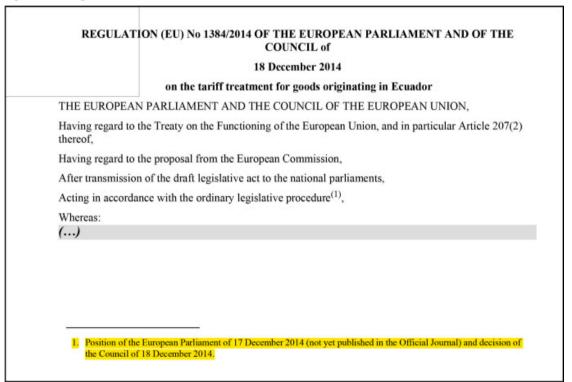
### note

#### **Definition**

Consists of additional information giving further explanation/details to the reader.

### **Examples**

Figure 54. Regulation 32014R1384



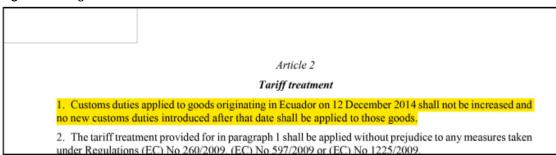
## numbered paragraph

[BR\_1 BR\_3 BR\_11 BR\_13 BR\_18]

#### **Definition**

Indicates an independent subdivision of an article (JPG 15.4, table).

Figure 55. Regulation 32014R1384



## numbering

#### **Definition**

Indicates the number or letter used for structural identification (JH C.9.3.2., p. 29).

#### **Examples**

Figure 56. Regulation 32014R1384

(1) Article 329 of the Trade Agreement between the European Union and its Member States, of the one part, and Colombia and Peru, of the other part<sup>(\*)</sup> ('the Agreement') signed on 26 June 2012, provides for the possible accession to the Agreement of other Member Countries of the Andean Community.

## opinion

#### **Definition**

Document adopted, in the context of the ordinary legislative procedure, by an entity expressing its formal views.

#### **Examples**

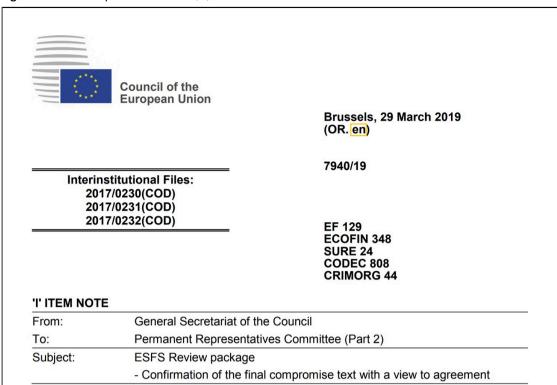
No example document for this document type selected yet.

## original language

#### **Definition**

The original linguistic version(s) in which the document has been drafted.

Figure 57. Council position ST 11703/1/13 REV1



### part

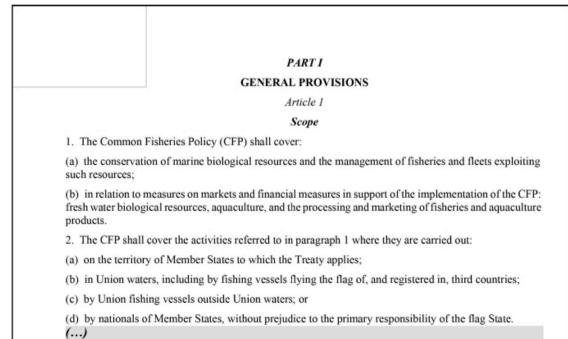
#### [BR\_7]

#### Definition

Indicates the highest level of higher subdivisions of an act (JPG 15.4) or of an annex.

#### **Examples**

Figure 58. Regulation 32013R1380



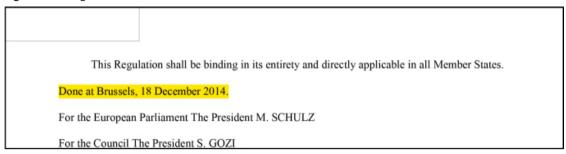
## place and date

#### **Definition**

Indicates the date of signature for acts adopted in an ordinary legislative procedure, the budget and budget decisions adopted by the European Parliament and the Council (JPG 8.6 (4)) or the date of signature of other acts as well as the place.

#### **Examples**

Figure 59. Regulation 32014R1384



### point

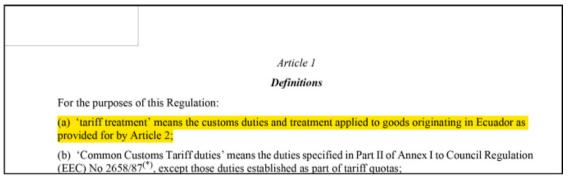
[BR\_2 BR\_4 BR\_5 BR\_8 BR\_11]

#### **Definition**

Indicates each element of an enumeration under a paragraph or a subparagraph (this enumeration being generally preceded by an introductory phrase) or the basic unit generally used for the provisions of an annex.

#### **Examples**

Figure 60. Regulation 32014R1384



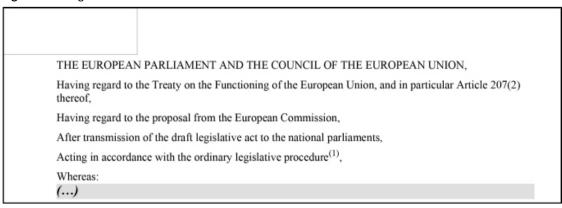
## preamble

[BR\_14]

#### **Definition**

Part of an act positioned after the title of the act including the citations, the recitals and the solemn forms preceding the enacting terms.

Figure 61. Regulation 32014R1384



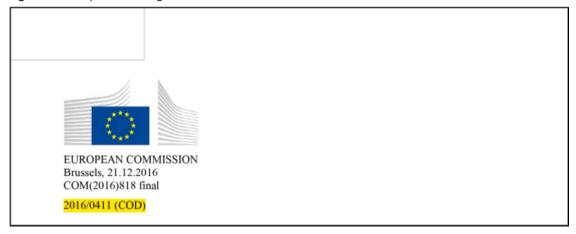
## procedure identifier

#### **Definition**

Unique reference number for interinstitutional procedures.

### **Examples**

Figure 62. Proposal for a regulation 52016PC0818



## procedure stage

#### **Definition**

Code or full wording indicating the stage of the procedure.

### **Examples**

Figure 63. Text adopted P8\_TA-PROV(2017)0425

(Ordinary legislative procedure: first reading)

## proposal for a decision

#### **Definition**

Version of a decision as issued by the proposing entity for the consideration of its adoption by the acting entity.

#### **Examples**

Figure 64. Proposal for a decision 52016PC0053



## proposal for a directive

#### **Definition**

Version of a directive as issued by the proposing entity for the consideration of its adoption by the acting entity.

### **Examples**

Figure 65. Proposal for a directive 52013PC0824



# proposal for a regulation

#### **Definition**

Version of a regulation as issued by the proposing entity for the consideration of its adoption by the acting entity.

#### **Examples**

Figure 66. Proposal for a regulation 52016PC0818



### proposing entity

#### **Definition**

Name of the proponent institution.

#### **Examples**

Figure 67. Proposal for a regulation 52016PC0818



## quotation

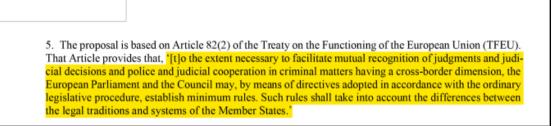
[BR\_14]

#### **Definition**

Text identified by a specific marking to show that it originates from an external source.

#### **Examples**

Figure 68. Proposal for a directive 52013PC0824



### recital

[BR\_10]

#### **Definition**

Recitals set out concise reasons for the chief provisions of the enacting terms (JPG 10).

#### **Examples**

Figure 69. Regulation 32014R1384

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,
Having regard to the Treaty on the Functioning of the European Union, and in particular Article 207(2) thereof,
Having regard to the proposal from the European Commission,
After transmission of the draft legislative act to the national parliaments,
Acting in accordance with the ordinary legislative procedure(\*),
Whereas:

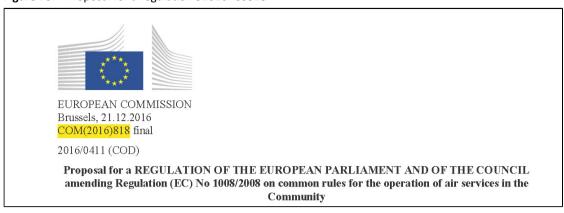
(1) Article 329 of the Trade Agreement between the European Union and its Member States, of the one part, and Colombia and Peru, of the other part(\*) ('the Agreement') signed on 26 June 2012, provides for the possible accession to the Agreement of other Member Countries of the Andean Community.

### reference

#### **Definition**

Identifier assigned to a document by an entity.

Figure 70. Proposal for a regulation 52016PC0818



## regulation

#### **Definition**

Legal act of the European Union specified in Article 288 TFEU.

### **Examples**

Figure 71. Regulation 32014R1384

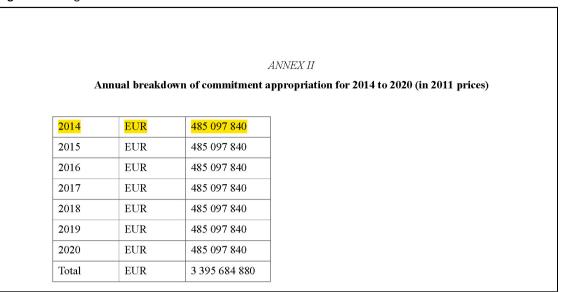


#### row

### **Definition**

Represents, in a table, a set of related data horizontally.

Figure 72. Regulation 32014R0223



## row header

#### **Definition**

Table cell used to indicate the subject of a row.

#### **Examples**

In the example documents there is no example of a row header yet.

### scientific formula

### **Definition**

Indicates a complex technical or scientific expression.

Figure 73. Regulation 32017R2395

#### Article 473a

#### Introduction of IFRS 9

- 1. By way of derogation from Article 50 and until the end of the transitional period set out in paragraph 6 of this Article, the following may include in their Common Equity Tier 1 capital the amount calculated in accordance with this paragraph:
- (a) institutions that prepare their accounts in conformity with the international accounting standards adopted in accordance with the procedure laid down in Article 6(2) of Regulation (EC) No 1606/2002;
- (b) institutions that, pursuant to Article 24(2) of this Regulation, effect the valuation of assets and off-balance sheet items and the determination of own funds in conformity with the international accounting standards adopted in accordance with the procedure laid down in Article 6(2) of Regulation (EC) No 1606/2002;
- (c) institutions that effect the valuation of assets and off-balance sheet items in conformity with accounting standards under Directive 86/635/EEC and that use an expected credit loss model that is the same as the one used in international accounting standards adopted in accordance with the procedure laid down in Article 6(2) of Regulation (EC) No 1606/2002.

The amount referred to in the first subparagraph shall be calculated as the sum of the following:

(a) for exposures which are subject to risk weighting in accordance with Chapter 2 of Title II of Part Three, the amount (ABSA) calculated in accordance with the following formula:

#### $ABSA = (A2,SA + A4,SA - t) \cdot f$

where: A2,SA = the amount calculated in accordance with paragraph 2; A4,SA = the amount calculated in accordance with paragraph 4 based on the amounts calculated in accordance with paragraph 3; f = the applicable factor laid down in paragraph 6; t = increase of Common Equity Tier 1 capital that is due to tax deductibility of the amounts A2,SA and A4,SA;

### section

#### [BR 7]

#### **Definition**

Indicates the lowest level of higher subdivisions (JPG 15.4).

#### **Examples**

Figure 74. Proposal for a regulation 52016PC0818

#### EXPLANATORY MEMORANDUM

#### 1. CONTEXT OF THE PROPOSAL

· Reasons for and objectives of the proposal

This proposal aims to ensure legal consistency of Regulation (EC) No 1008/2008 with an international agreement.

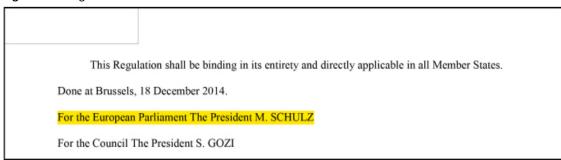
Article 13 of Regulation 1008/2008 defines the conditions under which lease arrangements of aircraft registered in third countries, especially wet-lease, are allowed. The possibilities are exceptional circumstances, such as a lack of adequate aircraft on the Community market, and they should be strictly limited in time and fulfil safety standards equivalent to the safety rules of Community and national legislation.

## signatory

#### **Definition**

Information concerning the signing authority/person.

Figure 75. Regulation 32014R1384



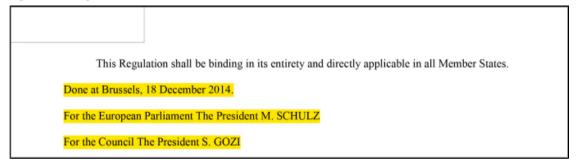
## signature

#### **Definition**

Includes the place and date of the signature of an act as well as the information about the signatory.

#### **Examples**

Figure 76. Regulation 32014R1384



### statement of Council's reasons

#### **Definition**

Document accompanying the Council's position at first reading whereby the Council fully informs the European Parliament of the reasons that led it to deviate from the European Parliament's position and to adopt its own position at first reading.

Figure 77. Council position 52013AG0008



### subject

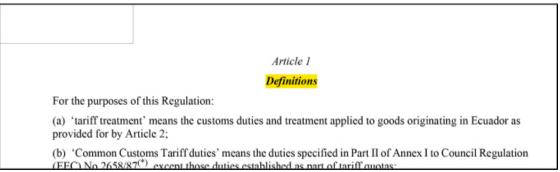
[BR\_8]

#### **Definition**

Terms reflecting the essential topic of the subdivision of text they precede.

#### **Examples**

Figure 78. Regulation 32014R1384



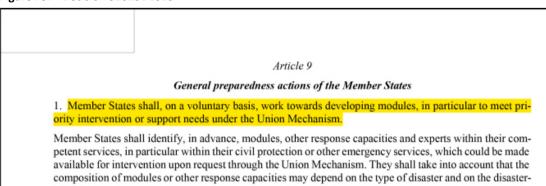
## subparagraph

[BR\_3 BR\_8 BR\_18]

#### **Definition**

Indicates the first level of an unnumbered subdivision of a numbered paragraph, point or indent, where there are at least two of such elements of subdivision. A single subparagraph is consequently not marked-up.

**Figure 79.** Decision 32013D1313



### table

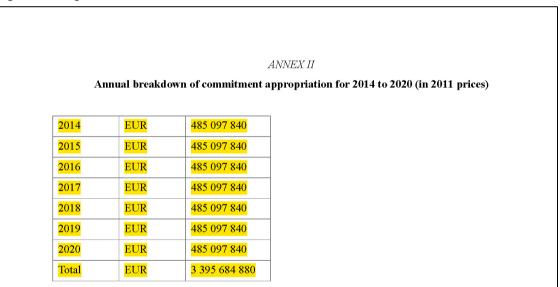
[BR 24]

#### **Definition**

Indicates an arrangement of data in rows and columns, possibly preceded by a heading.

#### **Examples**

Figure 80. Regulation 32014R0223



### table of contents

#### **Definition**

In Commission Staff Working Documents and Council documents, list of headings and subjects of a document, presented in the order in which they appear.

#### **Examples**

This concept is not used yet in the current example documents but will be used in future releases.

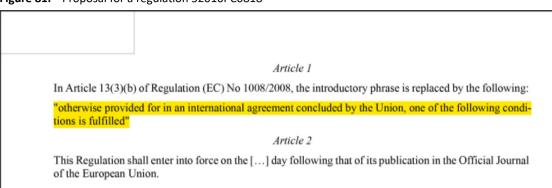
### text of the amendment

#### **Definition**

Text to be inserted in the act to be amended in accordance with an amending instruction referring to insertion, addition or replacement.

#### **Examples**

Figure 81. Proposal for a regulation 52016PC0818



### text to be amended

[BR\_6]

#### **Definition**

Text in the act to be amended.

#### **Examples**

**Figure 82.** Corrigendum 32018R0848R(05)



### title

[BR\_7]

#### **Definition**

Indicates in long and highly structured texts the grouping of higher subdivisions (JPG 15.4, p. 28).

Figure 83. Regulation 32013R1380



Article 1

#### General principles

- 1. The Parties express their support for the shared principles set out in the Charter of the United Nations.
- 2. Mindful of their strategic relationship, the Parties shall endeavour to enhance coherence in developing their cooperation at the bilateral, regional and multilateral levels.
- 3. The Parties shall implement this Agreement based on shared values, the principles of dialogue, mutual respect, equal partnership, multilateralism, consensus and respect for international law.

(...)

### title of the document

#### **Definition**

The title of the document comprises all the information in the heading of the document which serves to identify it (JPG 7.1).

#### **Examples**

Figure 84. Regulation 32014R1384

# REGULATION (EU) No 1384/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of

#### 18 December 2014

### on the tariff treatment for goods originating in Ecuador

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 207(2) thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Acting in accordance with the ordinary legislative procedure<sup>1</sup>,

Whereas:

## type of document

#### **Definition**

Indication of the type of document.

Figure 85. Regulation 32014R1384

# REGULATION (EU) No 1384/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of

#### 18 December 2014

on the tariff treatment for goods originating in Ecuador

THE EUROPEAN PARLIAMENT AND THE COUNCIL OF THE EUROPEAN UNION,

Having regard to the Treaty on the Functioning of the European Union, and in particular Article 207(2) thereof,

Having regard to the proposal from the European Commission,

After transmission of the draft legislative act to the national parliaments,

Acting in accordance with the ordinary legislative procedure<sup>1</sup>,

Wharanc

### unnumbered paragraph

[BR\_1 BR\_18]

#### Definition

Indicates the sole element or a non-independent element of an article (JPG 15.4, table) or exceptionally an element of an annex.

#### **Examples**

Figure 86. Regulation 32014R1384

#### Article 4

#### Temporary suspension

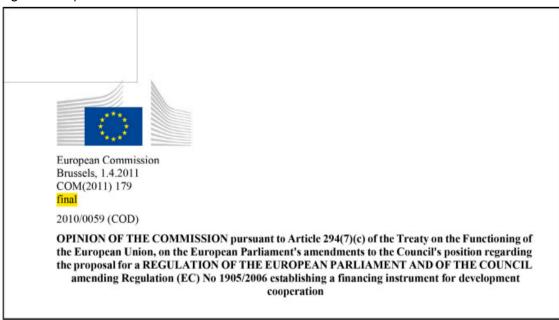
Where the Commission finds that there is sufficient evidence of a failure to comply with the conditions set out in Article 3, the Commission may adopt implementing acts in order to suspend the tariff treatment temporarily, in respect of all or certain goods originating in Ecuador. Those implementing acts shall be adopted in accordance with the examination procedure referred to in Article 6(2).

### version

#### **Definition**

Indicates the version of the document.

Figure 87. Opinion 52011PC0179



### working comment

[BR\_20]

#### **Definition**

Technical indication about the text

### **Examples**

Figure 88. Proposal for a council regulation 52019PC0483

(9)[According to scientific advice, European seabass (Dicentrarchus labrax) in the Celtic Sea, Channel, Irish Sea and southern North Sea (ICES divisions 4b, 4c, 7a, and 7d to 7h) remains in a perilous state. Spawning-stock biomass has been declining since 2005 and is now below Blim. Fishing mortality has increased over the time-series, peaking in 2013 before a rapid decline to below the fishing mortality that results in the maximum sustainable yield (FMSY). Recruitment was estimated to be poor since 2008, with the exception of the 2013 and 2014 year-class estimates which show average recruitment. ICES advises that when the maximum sustainable yield (MSY) approach is applied, total removals in 2019 should be no more than 1789 tonnes, which is an increase compared to the 2018 advice. Therefore, higher catches could be allowed for hooks and lines fishery for this species. It is also appropriate to continue the set of measures for unavoidable by-catches of European seabass with certain other gears, while providing a limited increase in the catch allowances. Measures for managing recreational fisheries for European seabass should be adapted, taking account of the significant impact of such fisheries on the stocks concerned. Within the limits of the scientific advice, the catch-and-release practice and bag limit should continue, but should be applied for a longer period. To be reviewed after the ICES advice]

# **Example documents analysed**

1. Regulation 32014R1384

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32014R1384&rid=1

2. Proposal for a regulation 52016PC0818

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52016PC0818&rid=1

3. Decision 32013D1313

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32013D1313&rid=1

4. Regulation 32013R1380

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32013R1380&rid=1

5. Directive 32015L0254

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32015L0254&rid=1

6. Proposal for a directive 52013PC0824

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52013PC0824&rid=1

7. Proposal for a decision 52016PC0053

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52016PC0053&rid=1

8. EC opinion on EP amendments 52011PC0179

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52011PC0179&rid=1

9. EC communication concerning Council position 52015PC0354

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52015PC0354&rid=1

10. Text adopted P8\_TA-PROV(2017)0425

 $http://www.europarl.europa.eu/RegData/seance\_pleniere/textes\_adoptes/provisoire/2017/11-14/0425/P8\_TA-PROV(2017)0425\_EN.pdf$ 

11. Regulation 32013R1291

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32013R1291&rid=1

12. Decision 32017D0684

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017D0684&rid=1

13. Regulation 32014R0254

http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32014R0254&rid=1

14. International agreement 22016A1203(03)

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:22016A1203(03)&from=EN

15. Regulation 32017R2393

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017R2393&from=EN

16. Regulation 32017R2393 Annex I

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017R2393&from=EN

17. Directive 32017L1564

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017L1564&from=EN

18. Annex II to Regulation 32017R0625

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017R0625&from=EN

19. Annex XVI to Regulation 32017R0745

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017R0745&from=EN

20. Annex II to Regulation 32014R0223

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32014R0223&from=EN

21. Annex IV to Directive 32017L2397

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32017L2397&from=EN

22. Council position 52013AG0008

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52011AG0008&from=EN

23. Annex IX to Regulation 32018R0858

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32018R0858&from=EN

24. Annex IV to Regulation 32017R0852

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32017R0852&from=EN

25. Annex II to Regulation 32017R0746

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017R0746&from=EN

26. Annex IV to Regulation 32016R0425

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32016R0425&from=EN

27. Annex to Directive 32017L2103

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32017L2103&qid=1569911181133&from=EN

28. Regulation 32017R2395

29. Annex IV to Regulation 32019R1241

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32019R1241&qid=1570446371496&from=EN

30. Text adopted P8 TA(2017)0110

http://www.europarl.europa.eu/RegData/seance\_pleniere/textes\_adoptes/definitif/2017/04-05/0110/P8\_TA(2017)0110\_EN.pdf

31. Text adopted P8 TA(2018)0180

http://www.europarl.europa.eu/RegData/seance\_pleniere/textes\_adoptes/definitif/2018/04-19/0180/P8\_TA(2018)0180\_EN.pdf

32. Corrigendum 32018R0848R(05)

http://www.europarl.europa.eu/RegData/seance\_pleniere/textes\_adoptes/definitif/2018/04-19/0180/P8 TA(2018)0180 EN.pdf

33. Council position ST 11703/1/13 REV1

https://www.consilium.europa.eu/register/en/content/out?&typ=ENTRY&i=ADV&DOC ID=ST-11703-2013-REV-1

34. Statement of the Council's reasons 52017AG0006(02)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ CELEX\_52017AG0006%2802%29\_EN\_TXT.pdf?version=1&modificationDate=1588858208483&api=v2

35. Statement of the Council's reasons ST 11382/2/17 REV2 ADD1

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST\_11382\_2\_17.REV2ADD1.pdf?version=1&modificationDate=1588858208493&api=v2

36. Council note (ST 7940/19)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/st07940.en19.pdf?version=1&modificationDate=1588597171031&api=v2

37. Council note ST 14389 2017 INIT (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST%2014389%202017%20INIT.pdf? version=1&modificationDate=1588597171039&api=v2

38. Council note ST 12955 2017 INIT (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST%2012955%202017%20INIT.pdf?version=1&modificationDate=1588597171049&api=v2

39. Council note ST 6618 2017 INIT (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST%206618%202017%20INIT.pdf? version=1&modificationDate=1588597171054&api=v2

40. Council note ST 11583/17 (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/st11583.en17.pdf?version=1&modificationDate=1588597171058&api=v2

41. Council note ST 12091/3/19 Rev3 (excluding annexes)

https://data.consilium.europa.eu/doc/document/ST-12091-2019-REV-3/en/pdf

42. Council note ST 8883 2018 INIT (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST%208883%202018%20INIT.pdf?version=1&modificationDate=1588605946407&api=v2

43. Council working document ST 5623/3/20 (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/st05623-re03.en20.pdf?version=1&modificationDate=1588605946415&api=v2

44. Council note ST 9739 2016 REV 2 (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST%209739%202016%20REV %202.pdf?version=1&modificationDate=1588605946425&api=v2

45. Council note ST 9355/17 (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/st09355.en17.pdf?version=1&modificationDate=1588605946420&api=v2

46. Council note ST 14010 2017 REV 1 (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST%2014010%202017%20REV%201.pdf?version=1&modificationDate=1588605946431&api=v2

47. Council note ST 7207/18 (excluding annexes)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST%207207%202018%20INIT%20\_%20part%20of%20act%20in%20annex.pdf?version=2&modificationDate=1617028828535&api=v2

48. Council conclusions ST 14860/19 (annexed to the Council internal document)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/st14860.en19.pdf?version=1&modificationDate=1592573554445&api=v2

49. Council conclusions ST 172018/EUCO17/18 (annexed to the Council internal document)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/ST\_17\_2018\_EUCO.pdf?version=1&modificationDate=1592573574735&api=v2

50. Council conclusions ST 14594/19 (annexed to the Council internal document)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/st14594.en19.pdf?version=1&modificationDate=1592573554453&api=v2

51. Council conclusions ST 115151/19 (annexed to the Council internal document)

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/st15151.en19.pdf?version=1&modificationDate=1592814867002&api=v2

52. Council conclusions 52019XG0605(01) (as published in the OJ, with an annex)

https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1592464266302&uri=CELEX:52019XG0605(01)

53. EP text adopted with stand-alone legislative resolution P9 TA-PROV(2020)0184

 $https://www.europarl.europa.eu/RegData/seance\_pleniere/textes\_adoptes/provisoire/2020/07-09/0184/P9\_TA-PROV(2020)0184\_EN.pdf$ 

54. EP text adopted with stand-alone legislative resolution P9\_TA(2020)0184

 $https://www.europarl.europa.eu/RegData/seance\_pleniere/textes\_adoptes/definitif/2020/07-09/0184/P9\_TA(2020)0184\_EN.pdf$ 

55. EP text adopted with legislative resolution and list of amendments, provisional edition P9\_TA-PROV(2019)0060

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/CoV\_DLV20\_1.32\_P9\_TA-PROV %282019%290060\_EN.pdf?api=v2

56. EP text adopted with legislative resolution and list of amendments, final edition P9\_TA(2019)0060 https://www.europarl.europa.eu/doceo/document/TA-9-2019-0060\_EN.pdf

57. Council Regulation 32020R0123

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32020R0123

58. Council Directive 32020L1756

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32020L1756

59. Council Internal Document st09374-en20

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/CoV%20DLV20%201.38%20Council %20internal%20document%20with%20draft%20decision%20st09374.en20.docx?api=v2

60. Proposal for a council decision 52021PC0354

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52021PC0354

61. Proposal for a council\_decision 52020PC0070

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52020PC0070

62. Proposal for a council directive 52020PC0360

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52020PC0360

63. Proposal for a council regulation 52019PC0483

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52019PC0483

64. Council decision 32021D1249

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32021D1249

65. Council decision 32020D1512

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32020D1512

66. Annex to a Council note with fragment of a bill

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/CoV\_DLV21\_1.07\_ST %2012955%202017%20INIT.pdf?api=v2

67. Legislative financial statement (proposal for a regulation) 52021PC0723

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:52021PC0723

68. Council Working Document (Fragment of a bill) SN 9876222 REV 2

https://webgate.ec.europa.eu/fpfis/wikis/download/attachments/442509541/CoV %20DLV22%201.05%20fragment%20of%20a%20bill\_SN%209876222%20REV%202.docx?api=v2

69. Council Directive 32015L2060

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32015L2060

70. Proposal for a Council Directive 52015PC0129 council\_directive st07373.en15

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:52015PC0129

71. Proposal for a Council Decision 52021PC0643

https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52021PC0643

72. Council Decision with a Decision as annex 32021D0443

https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32021D0443

# **Business rules index**

• BR 1 (Concerns: article, numbered paragraph, unnumbered paragraph)

An article is composed of at least one paragraph. When there is only one paragraph, it is unnumbered. When it is composed of at least two paragraphs, they can be numbered or unnumbered.

• BR\_2 (Concerns: article, point)

By way of exception, in the article on definitions and in amending provisions, if there is more than one definition or amendment, the numbering of points starts with Arabic numerals within brackets for the first level.

• BR\_3 (Concerns: article, numbered paragraph, subparagraph)

When, among several paragraphs, one is numbered, the other paragraphs are also numbered. The numbered paragraphs can have subparagraphs that are always unnumbered.

• BR\_4 (Concerns: indent, introductory part, point)

A list is a succession of at least two points or indents preceded by an introductory part.

• BR\_5 (Concerns: indent, point)

Indents are used after the third level of points.

• BR\_6 (Concerns: text of the amendment, text to be amended)

In amending acts, text of the amendment or text to be amended is enclosed between quotation marks. Quotation marks do not form part of the text of the amendment or of the text to be amended.

• BR\_7 (Concerns: chapter, part, section, title)

Usage of the higher subdivisions varies according to drafting needs, only the hierarchy of subdivisions is fixed.

• BR\_8 (Concerns: annex, point, subject, subparagraph)

In annexes, subparagraphs are used to structure text belonging to the same point. However, the first subparagraph can be designated as the subject of the current point. Following the same approach, the content of a point followed by points at lower level can be designated as a subject.

• BR 9 (Concerns: closing part)

'Sandwich' constructions in enumerations using a closing part should be avoided.

• **BR\_10** (Concerns: *international agreement, recital*)

In international agreements, recitals are not numbered but the first word or expression in each recital is capitalized.

• BR\_11 (Concerns: international agreement, numbered paragraph, point)

In international agreements, certain paragraphs are used in a similar way as independent points in annexes.

• BR\_12 (Concerns: citation, EP legislative resolution)

In EP legislative resolutions, citations start with a dash.

• BR\_13 (Concerns: article, enacting terms, EP legislative resolution, numbered paragraph)

In EP legislative resolutions, enacting terms contain no article. Instead, numbered paragraphs indicate independent subdivisions, which can be, rarely, further sub-divided.

• BR\_14 (Concerns: enacting terms, preamble, quotation)

Quotations shall not be used in the enacting terms nor in the preamble. The only exception would be in the recitals, where they are to be avoided as much as possible.

• BR\_15 (Concerns: EP text adopted)

In a European Parliament Adopted Text, when an agreement is reached between the institutions, the consolidated text accompanying the legislative resolution of the Parliament might be abridged.

• BR\_16 (Concerns: EP text adopted)

When an EP Adopted Text comprises an EP Consolidated Text, it has to be considered as a special annex to the Adopted Text that cannot be separated of it.

• BR\_17 (Concerns: indent)

In documents other than legal acts, the sign used to start an indent can be a dash or a bullet.

• BR 18 (Concerns: numbered paragraph, subparagraph, unnumbered paragraph)

In documents other than legal acts or in international agreements, paragraphs and subparagraphs can be composed of an enumeration of points or indents, without an introductory part.

• BR\_19 (Concerns: annex)

In legal acts, an annex to an annex is an appendix.

• BR\_20 (Concerns: working comment)

A working comment is always wrapped between an opening and a closing square bracket or an opening and a closing curly bracket. The text of the document to which the working comment refers to may also appear between those opening and closing square brackets/curly brackets. The closing square bracket/curly bracket, however, is always placed just after the working comment.

- BR\_21 (Concerns: Legislative Financial Statement)
   In a Legislative Financial Statement, a checkbox may contain other checkboxes; and a checkbox may be preceded by an indent (i.e. a dash: "-").
- BR\_22 (Concerns: Legislative Financial Statement)

  In a Legislative Financial Statement, a group of checkboxes may be preceded by an introductory text.
- BR\_23 (Concerns: Commission Staff Working Document, Council internal document, EC communication concerning Council position, Legislative Financial Statement)

In some EC documents (legislative statement, Staff Working Documents, communications) and some internal Council documents, some parts of the document may appear outlined in a text box.

• BR\_24 (Concerns: table)

Forms are rendered in a table.