



CD(2011)53

POUR DÉCISION

RÉUNION DU COMITÉ DE DIRECTION (TITULAIRES)

**LE 8 JUILLET 2011 À 11H00
CONSEIL DE L'UNION EUROPÉENNE
BRUXELLES - SALLE 20.8 – BÂTIMENT JUSTUS LIPSIUS**

NOTE INTRODUCTIVE AU POINT 4 DE L'ORDRE DU JOUR

NORMALISATION DES MÉTADONNÉES

Considering the need for rationalisation in the use of resources dealing with the exchange of data between the European institutions and EU bodies involved in the decision making process,

Taking into account the principle of transparency in the decision making process and the need to improve access by citizens to the relevant documents,

In order to stimulate reuse of metadata ⁽¹⁾ and to improve interoperability in the decision making process and facilitate communication between the partners involved,

The Management Committee agrees that a standardised set of descriptive metadata and related authority tables ⁽²⁾ will be used for the exchange of documents as described in annex 1.

The evolution and maintenance of this set of metadata and related authority tables will be ensured as described in annex 2.

A decision of the Management Committee is requested on this point.

- Annexes:
1. Minimum set of metadata for legal information
 2. Proposal for metadata governance on interinstitutional level

⁽¹⁾ Descriptive information associated with a content unit.

⁽²⁾ An authority table is an enumeration of codes defining the list of permitted values for a given metadata element.