



Management Plan 2019

PUBLICATIONS OFFICE
OF THE EUROPEAN UNION

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Publications Office
of the European Union

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INTRODUCTION

The Management Plan 2019 of the Publications Office sets out the main outputs and activities and explains how these contribute to the achievement of the specific objectives defined in the Strategic Plan 2016-2020 and of the Strategic objectives 2017-2025.

Indeed, the strategic framework for the Publications Office comprises: (a) the Strategic Plan 2016-2020, which constitutes the Commission framework for the preparation of the subsequent Management Plans and links the general objectives of the Commission with the Office's specific objectives; and (b) the Strategic objectives 2017-2025, unanimously adopted by all EU institutions represented in the Office's Management Committee on 30 June 2017, which provide substance to the specific objectives set in the Strategic Plan 2016-2020.

The strategic objectives focus on the *raison d'être* of the Office as an interinstitutional service provider whose main customers are the EU institutions. These range from the implementation of a secured and automated exchange of legal data, the introduction of the Official Journal act-by-act production and the development of a one-stop shop for public procurement data, to a comprehensive offer on the general publications, including a refocus of the quality control and a legal deposit scheme for EU institutions' publications. The Office also aims at achieving integrated access to content held by the Office and to content currently managed by the EU institutions and at becoming the central point of access to, and reuse of, EU public sector information.

The key outputs for 2019 follow the actions foreseen in the roadmaps for the Strategic objectives 2017-2025:

- Changes triggered by the move to an act-by-act production process of the Official Journal will need to be tackled jointly with the EU institutions, in particular with respect to the referencing of published acts, metadata to be used, and required additional features.
- The development of the new workflow management system for general publications — a modular solution, coping with the dynamic nature of the multimedia and multi-format products, will start. Priority will be also given to the scaling up of editorial support services and the setting up of an editorial governance in the framework of the Management Committee and the Commission's synergies and efficiencies exercise.
- A draft legal deposit scheme, proposing a definition of the concept of a publication, detailing the types of publications, formats or media to be covered, will be submitted for approval by the Management Committee.
- Following the transfer of the operational management of the European Data Portal to the Office, synergies between the data dissemination and reuse of the EU institutions and that of the EU Member States will be identified, and a roadmap for implementation will be established.
- Under the cloud-first policy adopted by the Office's senior management, the migration of the first applications (EUR-Lex and Cellar) to the cloud will be finalised, and work will start on the second wave of cloud deployment.

The activities of the year will take into account and reflect the needs related to the necessary preparations to Brexit, including administrative or technical measures, e.g. updating websites, publications and the *Interinstitutional style guide*. These actions are being coordinated by the Commission Secretariat-General.

In this framework, the planned outputs for 2019 and their related indicators are detailed hereafter.

PART 1. MAIN OUTPUTS FOR THE YEAR

GENERAL OBJECTIVE 11: TO HELP ACHIEVE THE OVERALL POLITICAL OBJECTIVES, THE COMMISSION WILL EFFECTIVELY AND EFFICIENTLY MANAGE AND SAFEGUARD ASSETS AND RESOURCES, AND ATTRACT AND DEVELOP THE BEST TALENTS

Specific objective 11.1: Automated workflows for more dynamic ways of producing and publishing legal content are optimised and implemented

Strategic objective 5 — THE OFFICIAL JOURNAL ACT-BY-ACT

Official Journal of the European Union

Following the successful call for tenders, the production of the Official Journal will be handed over to the new contractors.

SO 5

The Official Journal act-by-act

One of the key objectives for 2019 will be to take decisions, jointly with the EU institutions, as regards the changes triggered by the move to an act-by-act production process of the Official Journal, in particular with respect to the referencing of published acts, metadata to be used, and required additional features.

The process and IT specifications of the new production workflow tool (PlanLex) will be finalised and development is planned to start during the second semester. PlanLex will also include workflow tools for the case-law (PlanJUR) and the special edition of the *acquis* (PlanDD).

Furthermore, a new electronic signature tool (e-Seal) will be available in production to cope with the entry into force of the legal basis for using the electronic seal for the authentication of the Official Journal ⁽¹⁾.

Case-law of the European Court of Justice

In close cooperation with the European Court of Justice, the Office will seek ways to further improve the average quality and timeliness of the case-law production, in particular to shorten the production time, which has significantly improved since the start of the document-by-document publication of case-law.

Specifications will be finalised for the integration of the case-law production system (PlanJUR) in the future integrated production platform PlanLex.

Supplement to the Official Journal

The Office will implement expected changes resulting from modifications in the legislative framework as follows:

- the Commission should adopt in 2019 a new regulation on electronic public procurement notification forms (eForms). This will require major updates and developments in the reception, processing and dissemination systems, in order to provide for full exploitation of data input and the implementation of a new public

⁽¹⁾ Council Regulation (EU) 2018/2056 of 6 December 2018 amending Regulation (EU) No 216/2013 on the electronic publication of the Official Journal of the European Union (OJ L 329, 27.12.2018, p. 1).

procurement data model. As a first step, the Office will define the necessary protocol for data exchange (TED XML schema for eForms);

- the Commission is also expected to revise the CPV ⁽²⁾ codes and the implementing regulation. All applications related to the tendering process will have to be modified accordingly.

To further facilitate and implement full electronic data exchange with contracting bodies, including the EU institutions, the Office will release a new version of the current data exchange protocol (TED XML schema).

In the scope of the Commission's integrated eProcurement services, new services will be developed for TED eTendering ⁽³⁾: interfacing with procurement planning tools, such as the PPMT application ⁽⁴⁾ of the Joint Research Centre; providing support for negotiated and restricted procurement procedures in DG Informatics' eSubmission application; and exposing new services to integrate procurement into Funding and Tender Opportunities Portal under the SEDIA project ⁽⁵⁾.

Beginning 2019, the Office is expected to take over from DG Internal Market, Industry, Entrepreneurship and SMEs the governance and management of the European Single Procurement Document ⁽⁶⁾.

The *Supplement to the Official Journal*, which is disseminated through TED website ⁽⁷⁾, may be impacted by the actions carried out in the scope of the Strategic objective 8 — Single point of access for public procurement.

⁽²⁾ CPV: Common Procurement Vocabulary.

⁽³⁾ <https://etendering.ted.europa.eu/general/page.html?name=home>

⁽⁴⁾ PPMT: Procurement Planning and Management Tool.

⁽⁵⁾ SEDIA: Single Electronic Data Interchange Area.

⁽⁶⁾ <https://ec.europa.eu/tools/espd>

⁽⁷⁾ TED: Tender Electronic Daily (<https://ted.europa.eu/TED/main/HomePage.do>).

Specific objective 11.2: Collaborative production services, optimised for multichannel dissemination, are provided to all EU institutions, agencies and bodies

Strategic objective 2 — RATIONALISATION OF THE PRODUCTION OF PUBLICATIONS

Strategic objective 3 — REFOCUSING QUALITY CONTROL

Strategic objective 6 — REFERENCE CENTRE FOR THE PRODUCTION OF PUBLICATIONS

Strategic objective 7 — ZERO STOCK

SO 2

Rationalisation of the production of publications

The current workflow management system will be replaced by a modular solution, coping with the dynamic nature of multimedia and multi-format products, and linked to all other related systems of the Office and of the contractors. Development of the new workflow management system (PlanGP) will start in 2019.

Generic and customised templates will be developed to help author services and the Office produce structured content, improve discoverability and accessibility, accelerate the production process, comply with conventions of the *Interinstitutional style guide* ⁽⁸⁾, and reduce production costs. Furthermore, generic templates developed for publications will be integrated in Eurolook ⁽⁹⁾.

The Office will raise awareness and offer training, contracts and guidance on implementing accessibility to websites and publications for visually impaired persons. In particular, guidelines on creating accessible documents with Microsoft Word will be updated as appropriate and distributed to author services. Web-based e-learning videos will be developed in addition to training sessions for both the staff and author services.

In joint actions with Strategic objective 10, publication files may be linked with datasets on the EU Open Data Portal ⁽¹⁰⁾ for all relevant production undertaken with the Office. A pilot project will be launched in the first half of 2019 to evaluate the impact on resources and the potential added-value of this project.

SO 3

Refocusing quality control

This objective seeks to enable the EU institutions to make a wider and more intentional impact through their publications, while maintaining coherence with their high-level communication objectives.

Priority will be given to the completion of the 'collaborative planning' aspect of the collaborative planning and editorial assessment pilot project, including the specifications for a collaborative planning platform; scaling up the editorial support services, based on the positive results of the pilot project performed in 2018; and setting up a structure for editorial governance in the framework of the Management Committee and the Commission' synergies and efficiencies exercise. Furthermore, the Office will support authors in identifying publications to be promoted on social media channels and give advice as to how to communicate better on their key messages.

⁽⁸⁾ <http://publications.europa.eu/code/en/en-000100.htm>

⁽⁹⁾ Eurolook is a module fully integrated into Microsoft Word. It enables to create easily letters, internal notes, reports, speeches, etc., in all EU languages.

⁽¹⁰⁾ <http://data.europa.eu/euodp/en/home>

The collaborative planning platform and editorial support services are prerequisites for the establishment of an editorial governance system and are critical components of an efficient drafting–translation–publishing process (due 2020).

These new editorial services will be delivered in alignment with the new language-editing policy — a more extensive use of outsourcing, automation tools and the reassessment of appropriate levels of intervention. In view of the greater emphasis on outsourcing of both legal and general publications, an ex-post quality control will be performed on the products delivered by the contractors. This approach represents a fundamental change in the way the Office ensures the quality of published content.

The *Interinstitutional style guide* will be revised and streamlined, providing easy reference to digital and paper publishing conventions. The Office will also launch its technical modernisation, in a more modular approach of publication on its website allowing users to focus on the parts they need for their daily work.

SO 6

Reference centre for the production of publications

This objective is strongly linked with the Commission’s synergies and efficiencies exercised in the domain of communication and publication, where the Office has been identified as the domain leader for publications. The Office would like to extend these efforts to the level of interinstitutional cooperation. The aim is to promote more efficient communication by seeking synergies in the domain of publication planning and design, printing assets and publications’ production contracts — in this context, centralisation of the dispatch of printing tasks to the institutions’ internal print assets is operational and its volume being scaled-up. The Office will progressively take over local Commission production contracts with a view to building a stable and efficient environment for other institutions.

Rationalisation of publications will be fostered by the centralisation of support activities and a comprehensive feedback mechanism, coupled with the actions on new workflows and tools in the scope of Strategic objective 2 and editorial support put in place under Strategic objective 3. In order to facilitate the alignment of communication and publication strategies among institutions, ex-post performance evaluation is being developed to provide guidance for author services and overview for the editorial governance (linked to Strategic objective 3). A comprehensive training path will be also proposed for the professionalization of the community.

The attention of institutions will be drawn to actions required in relation to centralising support activities in view of the increasing alignment of communication activities: fewer publications, fewer contracts, more aligned messages between institutions and more linguistic versions per publication. Progress will depend on a common effort and on the domain leaderships’ exercise piloted by DG Human Resources.

SO 7

Towards a new concept for the distribution policy

This objective aims at rationalising the distribution of physical publications and thereby adjusting the number of copies being printed in order to meet actual requirements. The Office will provide author services with statistics on the number of copies of printed publications received at the warehouse of the Office’s contractor, distributed, ordered and in stock; it will also make proposals for the destocking of outdated publications and/or those for which no further distribution is anticipated.

The policy for the distribution of physical publications will be reviewed by the Management Committee taking into account the results of the activities carried out in 2017 and 2018. Services to be provided by the Office in the context of the distribution will be defined (including reprinting/delivery on demand).

Specific objective 11.3: Structuring of data [content and metadata (IMFC)] is facilitated through synergies in tools and formats on the interinstitutional level

Strategic objective 1 — SECURED AND AUTOMATED EXCHANGE OF LEGAL DATA

SO 1

Secured and automated exchange of legal data: interoperability of document formats

The Interinstitutional Metadata and Formats Committee (IMFC) is developing two standards for the implementation of a fully interoperable exchange of information in the scope of the legislative procedure: the Common Vocabulary (CoV), whose purpose is to create a common understanding of the structure of the documents on the business level; and the Common Exchange Model (CEM), which transforms the definitions of the CoV into an implementable technical specification based on XML and Akoma Ntoso ⁽¹¹⁾.

The current version of the CoV, completed mid-2018, will be further supplemented and extended through analysis of additional example documents.

The CEM provides the specifications for the implementation of the new exchange format and will serve as basis for the exchange of first documents as part of the Commission Secretariat-General pilot project planned for the first quarter of 2019. It will also be used as common format for the implementation of the new Trilogue Table Editor, a joint venture of the European Parliament and the Council.

Production applications on the Office's side will be ready to accept CoV/CEM-compliant documents. The CEM will be further extended to cover additional documents to be exchanged (version 3.0).

Upon assessment by the IMFC on the completeness and quality of the CEM adopted versions, these should be made publicly available as they are of interest to EU Member States and reusers of EU legislation. In this context, part of the work is supported by the Commission's ISA² programme ⁽¹²⁾.

The standardisation work is complemented by the elaboration of a validation framework and a converter for XML legacy documents in order to test the correctness of the specifications. The converter also supports the testing of the implementations by the EU institutions and, in particular, it aims at enabling the reuse of existing legislation (or fragments thereof) by authors and other actors involved in the process. In 2019, both projects will evolve according to the progress of the standardisation work.

SO 1

Secured and automated exchange of legal data: standardisation of metadata

The standardisation of metadata to facilitate transmission of documents is also managed by the IMFC. The main task in this area is the maintenance and further development of the IMMC ⁽¹³⁾ information exchange protocol.

⁽¹¹⁾ I.e. Akoma Ntoso XML V 1.0, the standardised version of the Akoma Ntoso XML schema. Akoma Ntoso defines a set of simple technology-neutral electronic representations in XML format of parliamentary, legislative and judiciary documents.

⁽¹²⁾ ISA²: Interoperability solutions for public administrations, businesses and citizens (https://ec.europa.eu/isa2/home_en).

⁽¹³⁾ IMMC: Interinstitutional Metadata Maintenance Committee (former name of the IMFC).

Based on the IMMC protocol, it is planned to implement a new channel for the transmission by the Commission of national transposition measures for publication on EUR-Lex. In addition, the development of an IMMC based workflow for the publishing of general publications will be finalised and will enter into production.

The use of the IMMC based workflows will be extended to transmissions from the European Parliament (other procedures) and from the European Committee of the Regions (Official Journal documents and legislative preparatory documents). The existing workflows will also integrate documents concerning other types of procedures (non-legislative procedure for the Council) as well as new types of documents related to the internal decision-making process (for the European Economic and Social Committee).

The promotion of the use of IMMCbuilder, facilitating the implementation of IMMC exchanges, will continue. The vision is to provide a common service coping with the requirements of the different stakeholders and to replace gradually as much as possible the local implementations for the generation of IMMC packages by a corporate service in order to increase the overall efficiency and to allow for a smoother evolution of the standard itself.

EuroVoc – the multilingual thesaurus of the EU

Standardisation activities are currently supported by VocBench ⁽¹⁴⁾. It is already used for the maintenance of EuroVoc ⁽¹⁵⁾ and is being extended to other controlled vocabularies managed by the Office such as the authority tables. The next development phase (VocBench 3.4.1) started in autumn 2018 and the release will be available on Joinup ⁽¹⁶⁾ in October 2019.

Two updates of EuroVoc will be published. This increases the flexibility to adapt and add concepts to the vocabulary for the benefit of the users.

⁽¹⁴⁾ Open source production tool identified as the corporate solution for production of controlled vocabularies (<http://vocbench.uniroma2.it>).

⁽¹⁵⁾ <https://publications.europa.eu/en/web/eu-vocabularies/th-dataset/-/resource/dataset/eurovoc>

⁽¹⁶⁾ Joinup is a collaborative platform created by the European Commission to share and reuse Interoperability solutions for public administrations, businesses and citizens (<https://joinup.ec.europa.eu/>).

Specific objective 11.4: EU digital information and data are archived, preserved over time and extended to new content types

Strategic objective 9 — LEGAL DEPOSIT SCHEME

Long-term preservation

The Digital Preservation Plan is expected to be adopted by the Management Committee by the end of 2018. The Office will work towards its implementation by adding new collections, such as the web archive and the *Supplement to the Official Journal*; a formal governance structure will be also put in place to systematically review and refine the preservation plan.

The Office aims at obtaining certification for its long-term digital archive — EUDOR ⁽¹⁷⁾ as a trustworthy digital archival repository. First pre-auditing steps were taken in 2017 and 2018. The process will continue in 2019, based on the Digital Preservation Plan. It is planned to obtain the certificate in different phases, collection by collection, starting with the Official Journal.

SO 9

Legal deposit scheme

The implementation of a legal deposit for digital publications will ensure that the published output of the EU institutions is collected systematically in order to preserve it for use by future generations. This will also lead to a reduction of localised electronic archiving efforts of the EU institutions as this content will be archived centrally using the Office's electronic archiving infrastructure. Furthermore, the uploading of information from different sources to one central dissemination system and a common digital archival repository will enhance the accessibility, usability and discoverability of information.

The priority action will be the adoption by the Management Committee of the draft legal deposit scheme, proposing a definition of the concept of a publication, detailing the types of publications, formats or media to be covered, etc.

Web preservation

During 2018, the Office became fully responsible for the web preservation service offered to the EU institutions, ensuring long-term preservation of, and continuous access to, the content of the EU institutions' main websites. In 2019, efforts will focus on improving the content quality and access to the public web archive. The web archive will be further integrated in EUDOR, as provided by the Digital Preservation Plan.

⁽¹⁷⁾ EUDOR: European Union Document Repository, the long-term digital archive of the EU institutions managed by the Office.

Specific objective 11.5: EU authentic information is easily accessible online and its discoverability is enhanced

Strategic objective 4 — LINKED EU INFORMATION, INCREASED INTEROPERABILITY AND FEDERATED SEARCH

Strategic objective 8 — SINGLE POINT OF ACCESS FOR PUBLIC PROCUREMENT

EUR-Lex — access to EU law

Apart from working with other involved services on further enhancement of the stability and performance of EUR-Lex ⁽¹⁸⁾, efforts will focus on improving its user-friendliness with specific actions such as the introduction of hyperlinks into the text of legal acts (leading to other acts or case-law), better ordering of search results, providing a table of content for legal acts, as well as giving consolidated texts a more prominent place and enriching their presentation. The possibility will be assessed to introduce a new feature for comparing different versions of consolidated texts, allowing for the identification of precise textual changes a legal provision has undergone at different points in time. Additionally, based on a user behaviour analysis and a user survey, the collection of the summaries of EU legislation will be further improved, by refining its visual appearance and adding new links between relevant documents.

New types of documents will become more easily searchable and will be linked to the display of law-making process, such as reasoned opinions of national parliaments. New documents will also be added to the database, e.g. the enrichment of JURE collection ⁽¹⁹⁾.

SO 4

The structure and content of N-Lex ⁽²⁰⁾ will be redesigned to make it a more useful and reliable source of information on EU Member States' law. In this context and in the scope of Strategic objective 4, the possibility to exploit European Legislation Identifiers (ELI) ⁽²¹⁾ for searching national acts via N-Lex, where applicable ⁽²²⁾, will be explored.

SO 8

TED — towards the single point of access for public procurement

The Office aims at creating a single point of access (one-stop shop) for all its services related to the management and publication of public procurement data and to information on procurement of the EU institutions. The one-stop shop will enable the Office to offer centralised access to: information on public procurement of the EU institutions, as recommended by the Court of Auditors in its Special Report 17/2016 ⁽²³⁾; to procurement services currently provided by several existing websites of the Office — SIMAP ⁽²⁴⁾, TED, eTendering; and to services related to the publication of procurement data.

In this context, the priority actions will be the launch of the call for tenders in view of the implementation of a single point of access and the implementation of an Application

⁽¹⁸⁾ <http://eur-lex.europa.eu/homepage.html>

⁽¹⁹⁾ The JURE ('Jurisdiction, recognition and enforcement') collection contains the case-law delivered by the courts of the contracting states and of the Court of Justice of the European Union relating to the 2007 Lugano Convention and several other legal instruments pertaining to judicial cooperation in civil and commercial matters (<https://eur-lex.europa.eu/collection/n-law/jure.html>).

⁽²⁰⁾ <http://eur-lex.europa.eu/n-lex/>

⁽²¹⁾ <https://eur-lex.europa.eu/eli-register/about.html>

⁽²²⁾ With regard to Member States that have adopted ELI.

⁽²³⁾ Special Report No 17/2016: *The EU institutions can do more to facilitate access to their public procurement*.

⁽²⁴⁾ SIMAP: Information System for Public Procurement (<http://simap.ted.europa.eu/>).

Programming Interface Gateway to ensure machine-to-machine services management. A procurement ontology is being developed and will be further enhanced with the setting-up of governance and maintenance. Additionally, all public procurement related code lists will be published on the Metadata Registry.

Buyer (i.e. contracting body) identifiers will be implemented through the collection and promotion of the usage of existing national IDs; a method to identify contracting bodies will be developed.

New standard forms for the submission and publication of procurement notices — eForms, will be specified, and the eForms exchange XML schema will be developed.

The Office will optimise the TED website mobile version and create additional search criteria.

Specific objective 11.6: The various collections of EU content are available through a single point of access based on commonly agreed standards

Strategic objective 4 — LINKED EU INFORMATION, INCREASED INTEROPERABILITY AND FEDERATED SEARCH

Enhanced features for the OP Portal ‘EU law and publications’

An online survey will be conducted among OP Portal ⁽²⁵⁾ users, with the objective to map their satisfaction level and collect inputs that will help to prepare grounds for future enhancements of the portal’s functionalities. A specific survey will be carried out among the EU information multipliers (e.g. Europe Direct Information Centres) to evaluate the improved features put in place in 2018 for ‘privileged users’ and the eCommerce facility. A slight redesign of the EU Publications section will increase its responsiveness on mobile devices and modernise navigation.

Enrichment of features already offered through the OP Portal will be centred on providing a straightforward access to ‘EU law in force’ by means of a dedicated tab.

A smooth transition of the OP Portal to a Managed Services Provider (MSP) is set to start in the first semester, enabling further integration of the Office’s managed content. The future MSP is expected to support the OP Portal activities through two main pillars: (i) the service management pillar will ensure smooth running of access to content and metadata, while (ii) the project services pillar will ensure that new features and functionalities needed by the users and stakeholders are put in place. Additionally, a complementary specific digital analytics and MSP monitoring service will be implemented.

SO 4

Achieve integrated access to content managed by the Office and to a range of selected content not managed by the Office

The Office aims at achieving integrated access to content it holds as well as to a selected range of EU content managed by the EU institutions and disseminated via their websites.

Preliminary work will be performed for the integration of the Office’s remaining curated content — CORDIS and EU Open Data Portal — into the OP Portal. Additionally, OP Portal widgets will enable users to embed OP Portal content into another website or application without duplicating content. It will be important to support the Office’s stakeholders with information and expertise in order to efficiently make widgets part of their editorial process. The OP Portal team will promote the use of widgets via various communication channels and events.

The strategy and roadmap for linked open data will be established and the Office will work towards its implementation.

The Office will implement the preparatory action ‘Linked open data in European public administration’, initiated by the European Parliament, which will identify, assess and support the exploitation of the potential of linked open data for European public administrations, enhance the active and passive use of open data by linking it, and consequently facilitate the generation of new data, information and knowledge.

⁽²⁵⁾ <https://publications.europa.eu/en/home>

SO 4

Interoperability between controlled vocabularies

The Office will contribute to the work programme 2018-2019 of the Commission's Information Management Steering Board in the area of achieving interoperability between controlled vocabularies used at the Commission and other EU institutions, and the opening up of new data sources. In particular, the Office will continue its work on the alignment of key controlled vocabularies of the Commission using semantic technologies and perform a first analysis of the controlled vocabularies of the EU agencies. Furthermore, it will launch a survey for the extension of the inventory of controlled vocabularies to the other EU institutions and agencies.

Specific objective 11.7: The Office is the information hub for policy makers, market actors and civil society as regards the dissemination and reuse of public EU data. Content-linking from various sources is enabled through synergies and interoperability with other EU institutions, agencies and bodies

Strategic objective 4 — LINKED EU INFORMATION, INCREASED INTEROPERABILITY AND FEDERATED SEARCH

Strategic objective 10 — CENTRAL POINT OF ACCESS AND REUSE

SO 10

Reuse policy reinforced

Reuse guidelines and processes will be implemented across the Office's collections in order to fulfil more efficiently the provisions of Commission Decision 2011/833/EU on the reuse of Commission documents ⁽²⁶⁾.

The implementation of a reuse assistance service will be finalised in order to help less technically skilled reusers to obtain the requested data. New reuse support services will be established, such as bulk download facilities, aimed at reusers needing a very high number of documents at once, for collections managed by the Office. The provision of the tool LegisWrite Web on the OP Portal will be ensured.

Building on the success of the previous years' editions, the Office will organise the EU Datathon 2019 that will promote the reuse of open data and highlight the potential of linking data from EU institutions and Member States. The competition will challenge teams — enterprises, start-ups, etc. — to create applications addressing various EU policy or societal issues.

SO 10

EU Open Data Portal and synergies in data dissemination and reuse services

New datasets will be published so that all EU institutions and all Commission directorates-general holding major datasets are represented on the EU Open Data Portal. The catalogue of interinstitutionally reusable visualisation tools will be enriched with the publication of visualisations of high-value datasets (e.g. the EU budget as linked open data, research projects).

The Office will implement ISA² action on data visualisation which aims at strengthening data visualisation capacities in the EU institutions, delivery of better quality content and improved collaboration on this topic.

The Office will finalise the landscaping exercise across the EU institutions and agencies in terms of data for reuse and the systems and processes used for it. The reusable data collections will be listed in a public inventory and a roadmap will be also defined for their incremental publishing on the EU Open Data Portal. An approach will be specified for achieving synergies between the different systems (machine-to-machine exchange; metadata standardisation, etc.).

Following the transfer from DG Communications Networks, Content and Technology to the Office of the operational management of the European Data Portal ⁽²⁷⁾, the Office will

⁽²⁶⁾ OJ L 330, 14.12.2011, p. 39.

⁽²⁷⁾ <https://data.europa.eu/europeandataportal>

identify synergies between the data dissemination and reuse of the EU institutions and that of the EU Member States, and will establish a roadmap for implementation.

Additionally, the Office will enhance the existing online public access catalogue metadata-sharing facility (general publications only), and establish similar services for other Office's collections (e.g. data, legislation).

SO 4

European Legislation Identifier: interoperability at EU and national levels

European secondary legislation and the consolidated texts are currently accessible through ELI references at document level. Focus will be put on increasing the granularity of ELI references in order to allow users to directly link to document fragments. The enrichment of published EU legislation with ELI fragment IDs will be pursued, and an implementation strategy will be defined.

CORDIS – dissemination of EU-funded research and innovation results

The new CORDIS ⁽²⁸⁾ website will be improved in a user-centric approach. Research*eu magazine, CORDIS Result Packs and multilingual Results in Brief as well as News articles will further reach specialised audiences.

⁽²⁸⁾ CORDIS: the Community Research and Development Information Service at <https://cordis.europa.eu>. Under the Multiannual Financial Framework 2014-2020, CORDIS is financed within Horizon 2020 programme on a budget line co-delegated by the DG Research and Innovation (<https://ec.europa.eu/programmes/horizon2020>).

PART 2. MAIN ORGANISATIONAL MANAGEMENT OUTPUTS FOR THE YEAR

A. Human resource management

Staff engagement and well-being, and gender-balanced management

Results of the new Commission staff survey, to be launched before the end of 2018, will be analysed, communicated and followed-up by an action plan.

Staff engagement and internal communication measures will be geared towards a special effort in the implementation of the Strategic objectives 2017-2025 as well as major events occurring during the year, namely negotiations for the next Multiannual Financial Framework, Brexit, the elections of the European Parliament, and the appointment of the new Commission. Reallocation exercises will be communicated to staff via the Office's intranet as appropriate.

The intranet home page will be revamped and the staff will be encouraged to suggest topics for the intranet and other internal communication channels. All staff will be invited to participate in an important professional and social event to celebrate the 50th anniversary of the establishment of the Office. Cohesion of staff will be fostered further through actions such as participation in non-profit fundraising events (e.g. *Relais pour la Vie*, Cancer Foundation), the yearly photo competition, and the traditional Christmas party, sharing the different European ways of celebrating it.

Collaboration with other Luxembourg based EU services will be further reinforced through participation in the Luxweb platform. Several actions will be carried out in the domain of fit@work and other local activities for health and well-being, such as the promotion of energy-friendly transport.

With 50 % of female representation in the middle management, the Office has already reached its 40 % target for 2019. However, in the framework of a renewed approach to reach at least 40 % female managers by 2019, a sub-target of 4 female appointments at middle management level was set; in this context, the fourth female appointment is planned in 2019. Two senior management positions will also be filled in 2019.

Resource efficiency

Having to cope with noticeable staff cuts since 2013, the challenge will be to ensure optimum staff levels and skill profiles for operational activities in the context of increased production volume, improved quality, enhanced scope of information services provided to the EU citizens, and development of new services for the users and stakeholders.

The aim is to achieve resource efficiency through:

- Organisational efficiency. The organisation chart was modified to reflect the 10 interinstitutional Strategic objectives 2017-2025, and a reorganisation was implemented on 16 April 2018. In 2019, in the framework of rationalisation of printing and general services, an exchange of 8 print-related posts from the Office for Infrastructure and Logistics in Luxembourg (OIL) will be made against 4 posts from the Office.
- Operational efficiency. The number of contracts will be rationalised with the reduction of cascade contracts, combining of contract lots and by finding synergies with other Commission contracts where possible. Phasing-out the local tools ACF and iContrat is envisaged if the necessary functionalities are available in the corporate tool ABAC LCK (dependency on DG Informatics). On-boarding of eSubmission is also envisaged.

- Project management. The Office will reinforce the use of PM² (Project Management) methodology in order to further align the working methods of the Office with those of the EU institutions and improve budget management.
- Reallocation of staff. Following the reorganisation, vacant posts (retirement, external mobility) will be reallocated in order to better respond to the needs for meeting the strategic objectives. Redeployment of staff will serve the same purpose.
- Acquisition of required skills. The recruitment possibilities will be used to acquire specialised and technical profiles in relation to the new paradigm of handling born-digital information. Replacement of generalist and horizontal profiles (in the family of administrative support and coordination) will be done via internal mobility or transfer from other directorates-general or institutions.

Data centre consolidation and cloud migration

The local data centre consolidation will be implemented in accordance with the roadmap to be finalised by DG Informatics beginning of 2019. In parallel, the migration of the Office's desktops to Windows 10 will continue.

As the Office move from the Mercier building was postponed for four years, the Office and DG Informatics reviewed and adjusted the data centre, network and workplace migration plans in order to reduce the risk associated to the transition. The convergence towards the EC standard configuration will therefore be progressively achieved during 2019-2020.

In accordance with the Office's Senior Management decision to adopt a cloud-first policy, the first information system was deployed in the cloud in October 2018. The first wave of cloud deployment (EUR-Lex and Cellar) will be finalised in the second quarter of 2019. Work will start on a second wave of applications in the third quarter of 2019.

Objective: The Office deploys effectively its resources in support of the delivery of the EU institutions priorities and core business, has a competent and engaged workforce, which is driven by an effective and gender-balanced management and which can deploy its full potential within supportive and healthy working conditions

Main outputs in 2019

Resource efficiency

Output	Indicator	Target	Lead Units
Optimum occupation of permanent posts	Average occupancy rate of permanent posts	97 %	HR BC
Management of budget for training	Percentage of budget resources devoted to technical and specialised training	> 60 %	HR BC
Gender balance	First female appointment to middle management positions	1	HR BC
Action plan as follow-up on staff opinion survey 2018	Approval of action plan by Director-General	By end of second quarter 2019	OP.D.1
Public procurement contracts rationalisation	Number of contracts managed by the Office	Decrease by 5 %	OP.D.2
Project management methodology	Percentage of projects managed according to PM ² methodology	80 %	OP.01 OP.A.3

Data centre consolidation and cloud migration			
Output	Indicator	Target	Lead Units
Move of the Office's data centres	Migration of the Office's IT applications either to the cloud or DG Informatics data centres	Migration of two information systems to the cloud; 100 % of the Office's applications migrated to corporate data centre	OP.A.3

B. Financial Management: Internal control and Risk management

Regular financial control will be conducted, and general problems will be addressed through recommendations. Analysis of contracts, evaluations and other specific reviews of processes will be carried out. Risks (including fraud risks) will be analysed and actions undertaken to manage them — in case of fraud risks this will be done in line with the Office's anti-fraud strategy. The implementation of recommendations following audits carried out by the Internal Audit Service (IAS) or the European Court of Auditors (ECA) will be followed up and reported upon as appropriate. Permanent contact and communication with IAS and ECA will be maintained for the planning and execution of audits.

As regards public procurement management, existing models and procedures will be aligned to the provisions of Regulation (EU, Euratom) 2018/1046 ⁽²⁹⁾. Furthermore, the eProcurement process and the related corporate tools will be gradually implemented.

Further rationalisation and simplification of budget management will be pursued with the proposal to incorporate direct costs related to the mandatory publications in the Office's budget line. This will allow for resource savings while maintaining transparency through specific posting criteria.

Objective 1: Effective and reliable internal control system giving the necessary guarantees concerning the legality and the regularity of the underlying transactions

Main outputs in 2019			
Output	Indicator	Target	Lead Units
Ex-post controls	Coverage of ex-post controls in percentage of transactions value	> 15 %	OP.01

Objective 2: Effective and reliable internal control system in line with sound financial management

Main outputs in 2019			
Output	Indicator	Target	Lead Units
Cost-effectiveness of controls	Overall costs of controls in percentage of transactions value	< 6 %, i.e. maintain	OP.01
Budget execution (commitments)	Ratio of number of award decisions/number of launched procedures	90 %	OP.D.2
Timely execution of payments	Percentage of payments made within time limits	> 99 %	OP.D.3
	Time to pay (2019 average number of days)	< 15 days	OP.D.3

⁽²⁹⁾ OJ L 193, 30.7.2018, p. 1.

Objective 3: Minimisation of the risk of fraud through application of effective anti-fraud measures, integrated in all activities of the Office, based on the Office’s anti-fraud strategy (AFS) aimed at the prevention, detection and reparation of fraud

Main outputs in 2019			
Output	Indicator	Target	Lead Units
Analysis of the register of exceptions	Number of penalty and other contract condition overrides in the register of exceptions	< 10	OP.01

C. Better Regulation

The Office will step up its contribution to the Better Regulation objective in terms of making the access to EU legislation easier for citizens. This will be done by achieving the 2019 milestones for Strategic objective 1 — Secured and automated exchange of legal data and Strategic objective 5 — The Official Journal act-by-act.

The Office will also support the implementation of the Interinstitutional Agreement on Better Law-Making (joint legislative portal) and the deployment of the prototype platform eParticipation, developed by the Office, at the request of EU institutions.

D. Information management aspects

Data, Information and Knowledge Management

In accordance with the communication on Data, Information and Knowledge Management at the European Commission ⁽³⁰⁾, the Office will promote better gathering, sharing and use of information and knowledge among staff and with other Commission directorates-general.

In particular, the Office will contribute to the bi-annual work programme 2018-2019 of the Information Management Steering Board through the following actions: developing data visualisation capabilities; establishing a single public repository of information related to EU institutions contracts; achieving interoperability between controlled vocabularies used at the Commission; running a pilot on automatic indexation of content; providing persistent identification for linking and citation of data; providing a toolkit for managing reference metadata. Several of these actions are carried out under the Commission’s ISA² programme.

The Office will be actively involved in the implementation of the Data Strategy@EC and will align its activities with the Digital Strategy of the European Commission.

Data protection

Within the context of the entry into force of Regulation (EU) 2018/1725 ⁽³¹⁾, the Office will ensure full compliance with the new Regulation and the relevant Commission implementing rules and procedures.

The Office will utilise the results of its own stock-taking exercise of all its data protection-relevant operations, and transform its data protection notifications into records

⁽³⁰⁾ C(2016)6626.

⁽³¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (JO L 295, 21.11.2018, p. 39).

within the Data Protection Management System in early 2019. It will in parallel update all privacy statements and linked documentation and continue to examine all existing and planned operations from the point of view of the new data protection principles. The Office will ensure a regular quality control on compliance with the new regulation and provide updated documentation, templates and training to staff.

Document management

Regular reports will be produced on non-filed documents, non-closed tasks, NomCom ⁽³²⁾ files not used for one year, etc. Awareness will be raised and information shared through internal communication (e.g. guidance on the Office's intranet) and the dedicated network of document management correspondents. Information meetings will be organised every two months with document management correspondents, whose role will be to further raise awareness within their units, and in particular to foster knowledge exchange through improved retrievability.

The use of e-signatories will continue to be monitored in order to improve the efficiency of outgoing mails. The Office will further explore the possibility of opening more files to improve sharing of information; the campaign will continue to review the Office's files and to define the activities for which the newly created files will either have a limited visibility or be visible to the whole Commission.

Reporting

Following the adoption of the Strategic objectives 2017-2025 and as requested by the Management Committee's members, the follow-up of the implementation of the strategic objectives has become a regular item on the agenda of the Management Committee meetings. Based on a monthly follow-up and internal reporting done by the programme owners, the Office provides the Management Committee with quarterly reports on various aspects of the tasks related to the strategy implementation.

In addition, the new governance structure is now effective and assessment exercises are conducted to evaluate the status of implementation of each strategic objective as well as the preliminary analysis and planning works for future milestones.

Objective: Information and knowledge in your DG is shared and reusable by other DGs. Important documents are registered, filed and retrievable

Main outputs in 2019			
Document management			
Output	Indicator	Target	Lead Units
Filing of documents	Percentage of registered documents that are not filed	≤ 1 %	OP.01
Sharing of information	Percentage of HAN (Hermes-Ares-NomCom) files readable/accessible by all units in the Office	99 %	OP.01
More efficient document management	Percentage of documents to externals via e-signatory	70 %	OP.01

⁽³²⁾ NomCom: Nomenclature commune. It is the application for the centralised management of the Commission's documents filing plan.

Sharing of information between directorates-general	Percentage of active HAN files shared between DGs	2 %	OP.01
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Reporting

Output	Indicator	Target	Lead Units
Produce and propose reports and documents	Percentage of documents forwarded to the Management Committee within the time-limit	100 %	DIR GEN

E. External communication activities

Not applicable. The Office does not carry out external communication activities but ensures the promotion of EU information and publications of the EU institutions, and manages websites for their dissemination.

F. Examples of initiatives to improve economy and efficiency of financial and non-financial activities

Synergies and efficiencies in the publishing domain

The Office is the domain leader for publications in the Commission's synergies and efficiencies exercise, and is proposing a fundamental change in how the Commission implements its publishing-related activities built on two interlinked actions:

- Radical shift from decentralised publishing activities spread amongst the DGs to a centralised management of the publishing process by the Office, including management of the translation process, replacing local contracts with centralised contracts, developing a graphic design focal point.
- Increase the positive impact on the perception of EU activities through editorial support and governance that will ensure directorates-general only publish what is required and in a quality that is expected (expected volume decrease of 30 % by 2020).

Thus the publication domain is expected to bring significant net savings in terms of human and budgetary resources to the Commission. Considering that currently at least 50 % of the total volume of publications is not produced by the Office, the above actions will have a positive impact both on communication effectiveness and communication budgets. The deployment of the proposed actions are depending on approval by the Commission Corporate Management Board and the appropriate allocation of resources.

Simplification of budget management

The Office will pursue further rationalisation and simplification of budget management related to direct costs of mandatory publications. By eliminating the need of monthly reporting and combining the management of different budget lines into one budget line it is estimated that the Finance Unit can reduce between 1.5 to 2 Full Time Equivalents. This will also allow for resource savings in all EU institutions concerned.

Annex. Tables

Specific objective 11.1: Automated workflows for more dynamic ways of producing and publishing legal content are optimised and implemented

Non programme-based

Main outputs in 2019

Official Journal of the European Union

Output	Indicator	Target	Lead Units
New Official Journal production contract	The production of the Official Journal is handed over to the new contractors	Second semester 2019	OP.B.1

SO 5

The Official Journal act-by-act

Output	Indicator	Target	Lead Units
<i>As per roadmap 2018</i> Process and IT specifications for PlanLex	The process and IT specifications of the new workflow production tool (PlanLex) are finalised	Mid 2019	OP.B.1
<i>As per roadmap 2019</i> New workflow production tool PlanLex	The development of the production tool PlanLex starts	Second semester 2019	OP.B.1
<i>As per roadmap 2018</i> Authentication by electronic seal (mass signature)	A new electronic signature tool is available in production	Second semester 2019	OP.B.1

Case-law of the European Court of Justice

Output	Indicator	Target	Lead Units
Timely delivery of case-law documents	Percentage of documents produced within requested deadline	91 %	OP.B.1
Production lead time	Average duration of the production of documents	8 days	OP.B.1

Supplement to the Official Journal

Output	Indicator	Target	Lead Units
Production of the <i>Supplement to the Official Journal</i> in accordance with the directives in force	Average cost per notice	< EUR 8.00	OP.C.3

Specific objective 11.2: Collaborative production services, optimised for multichannel dissemination, are provided to all EU institutions, agencies and bodies

Non programme-based

Main outputs in 2019

SO 2

Rationalisation of the production of publications

Output	Indicator	Target	Lead Units
Quality and timeliness in the production of general publications	<i>KPI post-2019</i> Percentage of authors satisfied with time taken to publish with the Office	70 %	OP.B.2
Multi-channelling and audience-targeting	Percentage of titles produced for mobile devices	30 %	OP.B.2
Accessible publications	<i>KPI post-2019</i> Percentage of publications accessible to disabled users	20 %	OP.B.2

SO 3

Refocusing quality control

Output	Indicator	Target	Lead Units
<i>As per roadmap 2018</i> Collaborative planning with authors and institutional language services	Completion of the 'collaborative planning' aspect of the pilot project	End 2019	OP.B.3
	Editorial governance designed — Proposal for a structure of editorial governance	October 2019	OP.B.3
<i>As per roadmap 2018</i> Editorial support services	Scaling up of editorial support services	> 50 selected publications	OP.B.3
<i>As per roadmap 2018</i> Modernisation of the production process of the <i>Interinstitutional style guide</i> — modular approach	Completion	End 2019	OP.A.1
<i>As per roadmap 2019</i> New version of <i>Interinstitutional style guide</i>	Available	Mid 2019	OP.A.1
<i>Interinstitutional style guide</i> available in the OP Portal	Completion	End 2019	OP.A.1

SO 6

Reference centre for the production of publications

Output	Indicator	Target	Lead Units
Synergies in the production of general publications	<i>As per roadmap 2018</i> Centralisation of the dispatch of printing tasks to institutions' internal print is operational	12 %	OP.B.3 OP.D.4
	<i>KPI 2019</i> Percentage of author services using full production with the Office instead of submitting identifiers-only requests	50 %	OP.B.3
<i>KPI 2018</i> Feedback mechanism for all institutions	Availability — Web analytics and upstream editorial assessment in place; planning tool designed	November 2019	OP.B.3 OP.C.1

SO 7

Towards a new concept for the distribution policy

Output	Indicator	Target	Lead Units
<i>KPI post-2019</i> Implementation of a new distribution concept	Volume of stock	Decrease by 10 %	OP.D.4
<i>KPI post-2019</i> Efficiency in the production and distribution of publications	Surplus publications in stock (difference between publications received and publications distributed)	Decrease by 40 %	OP.D.4

Specific objective 11.3: Structuring of data [content and metadata (IMFC)] is facilitated through synergies in tools and formats on the interinstitutional level

Non programme-based

Main outputs in 2019

SO 1

Secured and automated exchange of legal data: interoperability of document formats

Output	Indicator	Target	Lead Units
Synergies in structuring of data at interinstitutional level	Number of example documents covered by the Interinstitutional Metadata and Formats Committee's (IMFC) Common Vocabulary for the semantic structuring of the documents' content	10	OP.A.1
<i>As per roadmap 2019</i> Common Exchange Model	Finalisation and adoption of version 3	End 2019	OP.A.1
Secured and automated exchange of data	<i>KPI 2019</i> Exchanges of all legal data with the institutions are based on the Common Exchange Model	50 %	OP.A.1

SO 1

Secured and automated exchange of legal data: standardisation of metadata

Output	Indicator	Target	Lead Units
Extension of publishing chains based on IMMC on the side of the Office	Number of new publishing chains based on IMMC exchange that have been put into production	2	OP.A.2
Adoption of the IMMCbuilder for the implementation of IMMC exchanges	Use of the IMMCbuilder by a first group of external and internal stakeholders	2	OP.A.2
<i>KPI 2018</i> Implementation of eTrustEX or other secure exchange platforms	Percentage of exchanges of legal data with the institutions based on eTrustEX or other secure exchange platforms (*) (*) The result depends on whether the participating institutions will be on schedule with their internal projects.	50 %	OP.A.1

EuroVoc – the multilingual thesaurus of the EU

Output	Indicator	Target	Lead Units
Availability of production version of VocBench on Joinup	Publication of a version 3.4.1 of VocBench on Joinup	October 2019	OP.A.1
EuroVoc updates	Number of EuroVoc updates published during the year	2 (June 2019 and December 2019)	OP.A.1

Specific objective 11.4: EU digital information and data are archived, preserved over time and extended to new content types

Non programme-based

Main outputs in 2019

Long-term preservation

Output	Indicator	Target	Lead Units
Implementation of Digital Preservation Plan version 1.0	Starting up the interinstitutional steering committee	April 2019	OP.A.4
Formal recognition of trustworthiness of EUDOR by an accredited certification body	Certification procedure — Obtaining certification in a first stage for the Official Journal collection	End 2019	OP.A.4
Long-term digital preservation service — completion of collections according to Digital Preservation Plan	Ingestion of missing Recueils in EUDOR	June 2019	OP.A.4
	Archiving of the <i>Supplement to the Official Journal</i> in EUDOR	April 2019	OP.A.4



Legal deposit scheme

Output	Indicator	Target	Lead Units
<i>As per roadmap 2019</i> Draft legal deposit scheme	Approval by the Management Committee	Mid 2019	OP.A.4

Web preservation

Output	Indicator	Target	Lead Units
Web preservation service (archiving, access and long-term preservation)	Archiving of websites of the EU institutions	320 to 350 crawls	OP.A.4
	Giving access to the web archive via a public website	99.9 % uptime of online access system	OP.A.4
	Integration in EUDOR	95 % integrated in EUDOR	OP.A.4

Specific objective 11.5: EU authentic information is easily accessible online and its discoverability is enhanced

Non programme-based

Main outputs in 2019

EUR-Lex — access to EU law

Output	Indicator	Target	Lead Units
Consolidation of legal acts	Number of new consolidated versions of legal acts produced (*) (*) Results dependent on the number of amending acts and corrigenda adopted during a year	1 900	OP.C.2
Smooth production of the Summaries of EU legislation	Number of drafted/redrafted and updated summaries loaded in Cellar and available for EUR-Lex	300	OP.C.2
Complete and improve the collections of legal documents	Legal documents: number of notices available via EUR-Lex (*) (*) Results partially dependent on the number of acts adopted	1 000 000	OP.C.2

SO 8

TED — towards the single point of access for public procurement

Output	Indicator	Target	Lead Units
Access to public procurement notices	Number of documentary units (notices) loaded on TED website during the year	530 000	OP.C.3
eProcurement	Number of contracting authorities registered (publishing) in eTendering	99	OP.C.3
<i>As per roadmap 2018</i> Call for tender for a single point of access to public procurement	Launch	Mid 2019	OP.C.3
<i>As per roadmap 2019</i> eForms for better procurement governance	TED XML schema for eForms defined	End 2019	OP.C.3
Public procurement code lists tables published on the Metadata Registry	Number of tables	20	OP.C.3

Specific objective 11.6: The various collections of EU content are available through a single point of access based on commonly agreed standards

Non programme-based

Main outputs in 2019

Enhanced features for the OP Portal 'EU law and publications'

Output	Indicator	Target	Lead Units
Identification, cataloguing and archiving of publications	General publications: number of notices (works) available in Cellar (*) (*) A notice (work) covers all linguistic versions and available formats for a given title in Cellar	104 000	OP.A.4
Transparency in the field of EU-commissioned studies	Number of studies available for public consultation on the OP Portal (*) (*) Results dependent on the number of studies commissioned by the EU institutions during a year	12 500	OP.A.4
Quality of service provided by the OP Portal to its various customers	OP Portal user satisfaction rate (*) (*) Percentage of neutral and positive opinions expressed in the user survey of the portal to be carried out in 2019. Targeted, among others, will be registered and 'privileged' users, users who recently ordered publications, and author services	82 %	OP.D.1

SO 4

Achieve integrated access to content managed by the Office and to a range of selected content not managed by the Office

Output	Indicator	Target	Lead Units
<i>KPI post-2019</i> Widgets used by the EU institutions	Number of OP Portal widgets used by other websites or applications (from EU institutions' and others' websites)	5 % of EU institutions and 5 % of agencies	OP.C.1

SO 4

Interoperability between controlled vocabularies

Output	Indicator	Target	Lead Units
<i>As per roadmap 2018</i> Interoperability achieved between selected controlled vocabularies used at the Commission and other institutions	Alignment of key Commission vocabularies Report on extension of inventory with EU agencies' vocabularies Launch of survey for EU institutions	Second semester 2019	OP.A.1

Specific objective 11.7: The Office is the information hub for policy makers, market actors and civil society as regards the dissemination and reuse of public EU data
Content-linking from various sources is enabled through synergies and interoperability with other EU institutions, agencies and bodies

Non programme-based

Main outputs in 2019

SO 10

EU Open Data Portal and synergies in data dissemination and reuse services

Output	Indicator	Target	Lead Units
Increase in the number of available EU datasets	Number of datasets on EU Open Data Portal	14 000	OP.C.4
<i>As per roadmap 2018</i> Increased quantity and quality of datasets	Number of EU institutions publishing on the EU Open Data Portal	7	OP.C.4
<i>As per roadmap 2018</i> Public inventory on the reusable data collections. Roadmap for the incremental publishing the reusable data on the EU Open Data Portal	Landscaping reports by group (Commission, institutions, agencies and bodies) and roadmap for publishing on the EU Open Data Portal	Mid 2019	OP.C.4
<i>As per roadmap 2019</i> Synergies between the EU Open Data Portal and the European Data Portal	Definition of the approach Definition of synergies between the data dissemination and reuse of the EU institutions (EU Open Data Portal) and of the EU Member States (European Data Portal) Roadmap for implementation defined	End 2019	OP.C.4

SO 4

European Legislation Identifier: interoperability at EU and national levels

Output	Indicator	Target	Lead Units
<i>As per roadmap 2019</i> Increase the granularity of ELI references to allow specific text fragments to be identified	Specifications to integrate modules into publishing workflow are available	End 2019	OP.A.2 OP.B.1

CORDIS – dissemination of EU-funded research and innovation results

Output	Indicator	Target	Lead Units
Dissemination of research results to support their exploitation	Number of enhanced 'Results in brief' about FP7 and Horizon 2020 research results	2 500	OP.C.4

